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ABSTRACT

Planning ideas and follow-up activities are described for a reciprocal exchange program between groups of 5th and 6th grade students in Manitoba who are "twinned" with another school in the province. Emphasis is on providing learning experiences which help students become familiar with the economic activity in the area, with the local government or political structure, with local history and traditions, with the geographical or environmental pecularities of the area, and with its social and cultural composition. There are three major parts. Part 1 deals with pre-trip activities such as visiting and hosting teacher preparations, discussing items such as site selection, legal considerations, public participation, financing, and student preparations. Part 2 focuses on the trip itself. Included are a sample schedule and interpretation of each day's activities; a time log, observation lists, question lists, and games for the trip to the site; and on site activities. Suggestions for post-trip activities such as art work, creative writing, scrapbooks, and pen pals, are provided in part 3. The appendices contain sample forms, various lists that can be duplicated, a bibliography of additional resources useful in setting up a program, and an exchange application form. Although written for educators in Canada, the planning guide can also be used by educators in any country interested in setting up student exchange programs. (RM)

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PREFACE

Manitoba Exchange will enable young Manitobans to discover and understand 'first-hand' the cultural diversity, geography and historical heritage of the province. It is a program of support for reciprocal exchange visits between groups of young Manitobans. For many of the exchange travellers, Manitoba Exchange will be a real-life experience seeing for the first time places and people that they have perhaps read about or studied during their social studies classes from grades three up to their present situation -- Grade five or Grade six.

The guide which follows includes planning ideas for the visit, sample documents and an application form.

Manitoba Exchange recommends that where possible an exchange visit be planned. It is also recognized, however, that circumstances may arise where a one-way visit only is possible. If so, Manitoba Exchange would also encourage application for Manitoba Exchange funding support.

To benefit from Manitoba Exchange, your group must meet certain criteria, listed below:

- The trip must take place during the school year.
- Students must be in grade five or grade six.
- Students may be twinned with another school in Manitoba.
- Manitoba Exchange will fund one classroom per school.
- The exchange should be reciprocal. This means that each group should welcome its twin group in its own community as well as travelling to visit the community of its twin group.
- Hosting may involve welcoming the exchange partner into one's home and providing accommodation and meals for the duration of the visit.

- Members of both groups must be involved in the preparation for the exchange visits. On an individual basis the exchange-partners must correspond with each other well before the actual exchange visits. Also, information about their respective communities should be actively sought out. All participants should be included in the planning and organization of the program of activities.

- The ideal time period for each exchange is 3-4 days including travel time. (The minimum time is 1 day.) There is no limit on the maximum length of stay.

- A program of activities designed to increase the understanding of how the community being visited functions must be organized. A good program would include familiarizing the visitors with economic activity in the area, with the local governmental or political structure, with local history and traditions, with the geographical or environmental peculiarities of the area, and with its social and (cultural) composition. Also, time should be allowed to involve the visitors in community and family life.

- NOTE: It is important that the program of activities be focused on providing learning experiences, not merely sightseeing or recreation. Also, the host partners should participate in the scheduled activities with their twins as much as possible.

- Follow-up activities must be planned to take place after each visit. These could take the form of post-exchange meetings and continued correspondence. The teacher must submit a written evaluation of the project to the Department of Education before the school year ends.

NOTE: For information on how to participate in Manitoba Exchange please consult the Application form located at the end of the kit.

Extra copies of the Application Form may be obtained from:

Mr. L. A. Floyde
Director, Administrative Support Services
Department of Education
507 - 1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

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APPLICATION FORM

Manitoba Exchange Application Form 100

Dear teachers,

The purpose of this guide is twofold.

First, it will allow you, the teacher, to determine the aims of the program and it will give you an idea of what is involved to ensure its success.

If you feel that this program offers your class a worthwhile experience, and if you feel willing and capable of undertaking the challenge of organizing it, then this guide will serve its second purpose. It was written with the intention of walking through the program for you from the beginning of the preparations to the conclusion of the follow-up activities. It is hoped, therefore, that those who choose to use the program will find that this guide makes their job easier.

It should be mentioned that this guide is just that; a GUIDE. It is a book of suggestions which may be added to, deleted from or transformed in any way that you determine necessary in accordance with the particular trip you are planning.

Good luck and have a safe and successful experience!

PART I

PRE-VISIT PREPARATIONS

For the sake of convenience, this section has been broken down into two major components; visiting teacher preparations and hosting teacher preparations. However, since this is an exchange program it is absolutely essential that both teachers cooperate with each other throughout. Also due to the exchange aspect of the program, both teachers will have to assume both roles at one point or another.

NOTE: At this point you should start a personal trip file. (See Part III, Section 2(b) for what to include, p. 46.)

SECTION I

VISITING TEACHER PREPARATIONS

a) site selection

After having decided to take advantage of the "Manitoba Exchange" program, the first thing to be considered is selecting an appropriate site. Following is a list of criteria which you might want to consider in choosing a community.

1. student interest
2. acceptability of site to parents and administrators
3. convenience and availability of the site
4. cooperation of the tentative community
5. geographically different with respect to landforms, climate, vegetation, etc.
6. culturally different with respect to ethnic origin, religious background, language, etc.
7. size -- choose a larger or smaller community than your own
8. different economic base such as farming, mining, tourism, etc.
9. different region of the province such as southern prairie community or northern tundra community. (This criterion particularly applies to the Grade 5 curriculum).
10. a community which is particularly rich in historical background. (This criterion particularly applies to the Grade 6 curriculum).

Having considered the above criteria, several methods may be used to make your choice.

1. The teacher may pre-screen many possible sites and based on sound professional judgement, select the one which will best meet the educational needs of the class.
2. The teacher may screen many possible sites and have the class democratically select one from the resulting list.
3. Perhaps parents, students, colleagues or you may know someone living in a suitable community who would be willing to help arrange the program.

b) contact chosen community

After having selected a community, you must contact the prospective hosting teacher to discuss your plans. This may be done if you know the person directly, through a contact in the community or by referring to the Manitoba Public Schools List. (See Appendix I, p. 50f.)

c) pre-visit

Having secured a suitable community that is willing to cooperate in the program, you should arrange a personal pre-visit. The purpose of this visit is to meet the hosting teacher and to learn directly what the community has to offer in terms of businesses, recreational facilities, etc. which you may want to incorporate into your program. While in the community, try to meet as many people as possible, particularly those whom you may want to involve during your trip (business people, government officials, etc.)

Although this pre-visit is strongly recommended, it may not always be possible to arrange. In such cases, it will be necessary for the hosting teacher to set up the program based on his/her own knowledge of the community and on the expressed wants and needs of the visiting teacher. (This pre-visit may not be necessary if the visiting teacher is already familiar with the hosting community).

d) determine educational objectives

The pre-visit should have helped you decide what you want your class to learn from the trip. Write these things down:

Example 1: The students will learn what services the community offers.

Example 2: The students will be able to answer the following questions correctly:

1. Where is the community located?
2. What is the population?

Once your objectives are written down, you may want to discuss them with the class to give them some idea of what to look for when they go.

e) evaluation form for educational objectives

When all of the educational objectives are written down, they can be easily transformed into an evaluation form by rewording each objective as a question.

Example: objective --- The students will learn how many different services there are in town.

evaluation --- How many different services are there in town?

f) previous experiences

If you haven't already done so, you may want to investigate similar experiences that others have had. To help you with this, you may want to refer to the bibliography at the back of this kit or consult with your colleagues to gather ideas and suggestions.

g) legal considerations

In organizing such a trip, you will want to ensure that you have taken every precaution to avoid legal problems later on. Following are some suggestions in this regard.

1. Determine all the potential dangers on the trip and inform the children and their parents of them.
2. Provide proper well-trained supervision.
3. All appropriate safety equipment should be readily available and all safety precautions should be adhered to.
4. Emergency instructions should be given before and during the trip.
5. Be sure to have adequate insurance to cover student injuries and property damage liability.
6. If a swimming excursion is planned for the trip, you must ensure that a certified life guard is present and that the students use the partner system. The system works by pairing students together and making each one responsible for looking out for their partner.
7. Consult your school and/or division to determine any other legal responsibilities you may have.

h) time factors

If you have not already done so, you should consider the time factors in regards to your program before proceeding.

i) initial preparation time

A minimum of 4 to 6 weeks should be allowed to make all the necessary arrangements and to properly prepare your students for the trip.

ii) the actual trip

The "Manitoba Exchange" program is based on a 4 day trip.

iii) follow-up time

In order for the students to retain as much of the experience as possible it is suggested that a minimum of 2 or 3 weeks be spent on follow-up activities.

iv) additional preparation time

It is suggested that an additional 2 or 3 weeks be allowed to prepare as the hosting community. Therefore, collectively, at least 4 to 6 weeks should be allowed between exchange visits.

The total program, from the beginning of planning until the completion of follow-up activities, is likely to cover a span of 8 to 10 weeks. This factor should be considered when determining dates for the trip. For example you may want to avoid cold winter weather. You should also consider special objectives that you may have which may be best accomplished during a particular season. It is also totally conceivable that the teachers involved will want to take their trips in two different seasons.

i) administration approval

If you haven't already done so, this would be an appropriate time to present a general plan of your program to the administration for approval.

j) "Manitoba Exchange" approval

After having received the approval of your own administration you should proceed through the administrational package attached to this kit in order to make a formal application to participate in the program.

k) arrange schedule

When "Manitoba Exchange" has approved your application you will want to start arranging specific activities and formulating a schedule. (See Part II).

l) public participation

When a tentative schedule is arranged, all those who may be affected by the program should be informed.

1. administration
2. colleagues
3. students
4. parents and other interested members of the community who may be willing to offer their support or expertise

The fourth group mentioned above should be informed by sending a letter which includes the following information:

1. The name of the program (Manitoba Exchange) and who is running it (Department of Education).
2. Identify the program - exchange of two communities.

- your child will visit another community for four days and will stay in the home of one of the participating students.
- the other community will visit yours in the future and you will be expected to take in one of their students for four days.

3. Name the teacher responsible for organizing the trip (yourself).
4. The dates of your visit.
5. The dates of the return visit.
6. A brief outline of the activities.
7. Identify a date and time for a general meeting about the program.
8. Make yourself available for those who are unable to attend the meeting.

Be sure to have all the necessary information and handouts available in sufficient amounts before the meeting starts. The agenda for the meeting should include:

1. A description of "Manitoba Exchange".
2. A rationale for the particular community chosen including how and why it was chosen and the purpose of the particular activities chosen.
3. Distribution of the necessary forms to be filled out by the parents. (See Part I, Section I(m), p. 10.)
4. Distribution of lists of things for children to bring. (See Part I, Section I(r), p. 17.)

5. Discussion of children's spending money.
6. Time for questions.
7. Where to contact you for further information.
8. Try to enlist the help of one or two parents for supervision during the trip and try to encourage members of the community to make themselves and/or their facilities available when the other community visits.

m) forms to fill out

When undertaking such a trip there are generally two types of forms that must be completed; administrative forms to be filled out by the teacher and permission slips to be filled out by the parent.

Some schools and divisions have standardized forms but often the forms must be made up in accordance with the particular needs of the program. In any case your school and division should be consulted to ensure that you meet all the requirements in this regard.

The forms to be filled out by the teacher may be of two types:

1. accounting type (see appendix II for samples, p.50)
2. transportation type (see appendix III for samples, p. 53)

The forms to be filled out by the parents are also generally of two types:

1. permission slips allowing the child to participate in the program (see appendix IV for samples, p. 57)
2. medical release forms allowing the supervising personnel to authorize proper emergency medical treatment if necessary (see appendix V for samples, p. 61)

At this point it may be necessary to consider the possibility of some students not receiving permission to participate. Since parents cannot be forced to allow their child to participate, it becomes your responsibility to accommodate those students during your four day absence. If your administration has approved the program, it is reasonable to expect them to help in this regard. You may try to arrange for such students to join other classrooms while you are away. If necessary, such students should be left with an ample amount of work until you return.

n) living accommodations

Once the permission slips have all been returned, you will know exactly how many living accommodations will have to be arranged. But before twinning can begin, the teachers should have a list of names of all participating students from both communities. It is suggested that the best way to accomplish this is to have each student write a letter of introduction. The two teachers can then exchange the groups of letters. The twinning can then be arranged from these letters. Such letters should include:

1. student's name
2. student's address
3. student's phone number
4. a picture of the student if possible
5. likes
6. dislikes
7. hobbies

Ideally, only one student should be placed with each hosting family and it should never be necessary to place more than three per family. There are a number of ways to accomplish twinning once the names are available.

1. The visiting teacher can select the twins randomly by matching lists.
2. The visiting teacher can place the names of the hosting students in a hat or basket and have each student randomly select a name from it.
3. The visiting teacher can chose twins selectively by matching the information received in the letters to appropriate students in his/her class.
4. The visiting students can choose selectively by reading the hosting students' letters and selecting the one they feel they would most like to stay with.

These are only a few of many possible ways of twinning. Although these methods imply that the visitors will choose the hosts, similar methods may be used in reverse in which case the hosts will choose the visitors.

Once the students know who they are twinned with, they can fill out an identity card with the name, address and phone number of their TWIN (see appendix VI for duplicating copy, p. 65). Ideally this card would be laminated and carried by the visiting student from the beginning to the end of the trip. Its function is to help the child find his/her way back to the hosting family in case of being lost. The child may only need to look at the card to find the way home or phone the home for help. The card may also be presented to someone (police officer) for help.

The visiting teachers and supervising staff must also find a place to stay. Perhaps the most obvious solution would be for the hosting teacher to personally accommodate the visiting teacher. If such an arrangement would

be awkward for whatever reason, the hosting teacher must find other suitable accommodations (principal's home, colleagues, community members).

o) transportation arrangements

It is strongly suggested that the hosting teacher be responsible for arranging any necessary transportation within the community (see Part I, Section 2(c). In such cases the visiting teacher will only be concerned with transportation to and from the community. In this regard, it is necessary to consider the length of the trip in order to help you decide on the mode of transportation and the times of departure. For instance a short trip may only require a divisional school bus; a longer trip may cause you to charter a bus from a private company for additional comfort; for extremely long trips you may even consider a train.

In making travel arrangements, plan with the driver enough convenient stops along the route and ensure that they have proper restroom facilities. It would also be advisable to discuss with the driver any particular rules he would like adhered to during the trip. (See Part I, Section I(m), p. 10 and appendix III, p. 53 regarding transportation forms to be filled out).

p) student preparation

In preparing the students for the trip there are three general factors which must be considered:

i) expected behaviour

ii) building of interest

iii) ensuring academic readiness

Expected behaviour - While preparing your students for the trip, it is important not to neglect expected behaviour. You can determine what type

of behaviour you expect but don't forget to consider:

1. manners
2. safety (walk, don't run)
3. rules on talking (when they can and can't)
4. transportation - stay seated
   - noise level to be tolerated
5. garbage (where it goes)
6. promptness
7. signal code (learned beforehand)

The signal code simply refers to having the children recognize what is meant by different hand signals. Example: forefinger placed perpendicular across the lips means no talking. You can incorporate as many or as few of these as you want.

If possible, it may be advisable to take a mini-field trip in your own schoolyard or community to practice behaviour and determine any possible problems in this regard.

Building of interest - There are many ways that the visiting teacher can build interest in the trip. Here are a few suggestions:

1. Have the children participate in the decision-making.
2. Have the children write introductory letters to the hosting class (see Part I, Section I(m), p. 10).
3. Discuss with the class the community to be visited.
4. Discuss the activities they will do and the places they will visit in the community.

5. Create a flag, an emblem or a mascot to bring on the trip.
6. Write a class song.
7. Make gifts in class (individually and/or collectively) to give to their twins or hosting family.
8. Practice games and songs that will be played or sung on the trip.
9. Have the children prepare a personal scrapbook or diary of the trip. The scrapbook can be prepared in advance by allowing for:
    a) a title page
    b) a page for the trip there
    c) as many pages as they feel necessary (usually one or two) for each day of the trip
    d) a page for the return trip
    e) a page for autographs and signatures of people they meet
    f) the rest of the book for pictures and information

Ensuring academic readiness - In order to ensure that your class has the proper academic background for the trip, we suggest that the visiting teacher discusses their own community for a few weeks prior to the visit. Refer to the Grade three curriculum on page 33 in Social Studies K-12 Interim Guide 1981 for a detailed outline of how to study a community. In general the following points should be covered:

1. Physical Geography - a) physical location
    b) landforms, climate, vegetation
2. History - a) when community began
    b) how it began
    c) changes over time

3. Needs

4. Problems and how they are solved - a) government

Other academic skills may be useful for the trip even though they may not pertain to the study of any particular community. Such skills include:

1. compass use
2. map reading (legends, scales)
3. orienteering skills
4. observation skills
5. interviewing skills

During the week immediately before the trip, you may want to allow some time to review the actual schedule of the trip with the class. Certainly the day before leaving you will want to go over the entire schedule again, as well as all checklists and responsibilities to ensure that nothing has been overlooked.

q) extra financing

Although "Manitoba Exchange" is funded by the government, there may be some cases where the allowable budget doesn't cover all the expenses. In order to make up the difference, you may want to try:

1. a walk-a-thon
2. to solicit support from community interest groups
3. to encourage the parents to supply it
4. a school tea
5. a raffle
6. to put on a school play or concert

While considering extra financing, the visiting teacher should also consider that it may be necessary to pay admission to some of the activities that are planned such as movies, museums, etc. In these cases, all the necessary money should be collected before leaving on the trip and all such money should be divided accordingly and placed in separate, clearly labelled envelopes.

r) checklists

The checklists that the visiting teacher is responsible for preparing and distributing fall into two major categories:

1. visiting teacher
2. visiting students

Each list (as indicated below) can be found on a separate sheet in its appropriate appendix and can therefore be easily duplicated.

1. Visiting teacher (see appendix VII, p. 68).
   a) A list of preparation responsibilities broken down into two parts: those directed at one's own class and community and those directed towards the hosting class and hosting teacher.
   b) A list of items that will be needed for the various workshops and activities. It is the visiting teacher's responsibility to ensure that all necessary materials and equipment will be available in the community in accordance with the activities he/she has planned. If the hosting teacher is agreeable you may want to suggest a reciprocal agreement. They supply as many of the items as possible when you visit them and you will do the same for them when they visit you. This reduces the amount of luggage to be transported. However, be sure

that you are clear about who is supplying each item and that all items will be there when you want to use them.

c) A list of personal items.

2. Visiting student (see appendix VIII, p. 72).

a) Information Slip I to be filled out and given to their parents.

b) Information Slip II to be filled out and given to the hosting family upon arrival.

c) A list of student preparation responsibilities.

d) A list of personal items to bring on the trip. One item from this list needs further discussion; spending money. There are three possible ways of dealing with spending money.

i) don't give them any

This is not always possible but it has definite advantages when it is. It prevents the children from buying costly souvenirs and helps them to avoid eating between meals.

ii) give it to the teacher to regulate

Each student should bring their spending money in a separate envelope with their name on it and give it to the teacher to keep for the entire trip. When the students want their money, they simply ask for it and explain what they will use it for. In this way the teacher controls their budget while ensuring the safety of their money.

iii) student controls his own

Some parents find their children responsible enough to handle their own money, therefore eliminating the task from the visiting teacher.

The entire issue of pocket money should be discussed at the meeting with the parents (see Part I, Section I(1), p. 8) and each parent should notify you as to how their child's spending money is to be handled. You should therefore make a list of names of each participating student indicating beside each name which method each parent has chosen.

In general, all lists of this section may be added to or deleted from as the situation may indicate.

SECTION II

HOSTING TEACHER PREPARATIONS

The hosting teacher will also have many responsibilities in preparing to receive the visiting class (see appendix IX, p. 76 for duplicating list). Some responsibilities will be the same or similar to those of the visiting teacher but others will be different.

Before proceeding, it is understood that at this point both teachers should have agreed to the exchange and the project should have received the approval of both the school administration and the administrators of the program.

a) parent preparation

Initial preparation of the hosting parents will be similar to that of the visiting parents. A letter explaining the project should be sent and it should be followed by a general meeting (see Part I, Section I(1), p. 8).

In addition each hosting parent should be given:

1. a final timetable for the trip
2. a list of suggestions of what to do with the visiting student (see appendix X, p. 78 for list which can be duplicated).
3. a list of things which are expected of them (see appendix XI, p. 80 for list which can be duplicated).
4. a copy of hosting family's information slip from the visiting student upon arrival (see appendix VIII, pp. 72-75).
5. special information concerning the visiting student such as:
   a) diet
   b) medical conditions
   c) medication

b) living accommodations

Each hosting teacher must take an active part in arranging accommodations for the visiting class. The hosting students should write introductory letters for the purposes of twinning (see Part I, Section I(n), p. 11. Once twinning has been arranged and confirmed, there should be a permanent list kept on file and the hosting parents should be notified as to who will be staying with them.

The hosting teacher must not neglect to arrange living accommodations for the visiting teacher and supervising staff. Several possibilities exist.

1. Hosting teacher's home
2. Hosting parent's home
3. Colleague's home
4. Principal's home
5. Friend's home
6. Relative's home
7. The home of an interested member of the community

c) transportation arrangements

Most often it will be more convenient for the hosting teacher to arrange transportation within the community for the duration of the visit. In order to do this effectively, it is of course necessary to have a tentative copy of the schedule as early as possible. In arranging the internal transportation, there are two aspects to consider.

1. transportation to and from activities

Generally, a division school bus can be made available for this purpose. If, for some reason, such transportation is not able to be provided,

the hosting teacher should inform the visiting teacher as soon as possible in order to plan an alternate event.

2. transportation to and from hosting family's home

This is most easily arranged if the general meeting place for the visiting group is at or near the hosting school. In most cases, visiting students should be able to go home with their twin in the usual manner. However, careful thought must be given to possible overcrowding of particular school buses. Other arrangements may include:

a) hosting parents driving

b) neighbors or friends of hosting family driving

c) walking

Whatever the case, the hosting teacher must ensure that suitable arrangements have been made.

d) hosting student preparations

The hosting class must also be prepared to accept their visitors. In their preparation the hosting teacher should consider the following four factors:

1. knowing the purpose of the visit
2. expected behaviour in treatment of the visitors
3. building interest in the program
4. preparation activities

Purpose of the visit - The first thing the hosting teacher should do, in regards to preparing the class, is to familiarize them with the program and its purpose which is to visit and learn about a community different from their own.

Expected behaviour - The hosting class should be taught how to act as hosts. Following are some suggestions in this regard.

a) They should be reminded about manners.

b) They should make their twins feel wlecome and comfortable.

c) They should remember that their twins are not familiar with the community and they should offer them help in finding their way around.

d) They should include their twins in free time activities.

e) They should introduce their twins to their friends and other members of the community.

Building interest - It is important to build interest in the program if the students are to enjoy themselves while they learn. Interest is best built by encouraging the class to become directly involved. Here are some suggestions.

a) Write introductory letters for the purpose of twinning (see Part I, Section I(n), p. 11).

b) Have the students suggest things to do and places to see in the community which might be interesting to the visiting group.

c) Have the students participate in as many decisions as possible regarding the program.

d) Create games and/or songs and practice them with intentions of playing or performing them during the visit.

Preparation activities - Other activities that the hosting class can do in preparation for the visit include:

a) Map the community showing all relevant streets and buildings (particularly those places to be visited during the trip).

b) Create an information package to send to the visiting class before they come. It could take many forms: scrapbook, magazine, newspaper, pamphlet, etc. Whatever format your class chooses, you should consider including the following information:

   i) geographic places such as a lake, beach, river, rock formation, etc.

   ii) historic places such as museums, old houses or buildings, forts, etc.

   iii) places of business such as a local industry, department store, hardware store, etc.

   iv) interesting people of the community such as the mayor, police officer, fire fighter, veterinarian, shoemaker, etc.

   v) local clubs, groups or organizations such as a 4-H club, local historical committee, church group, choir, etc.

   vi) photos, postcards, newspaper clippings or even a complete copy of the local newspaper

c) Have the class write a geographical, historical or economic account of the community and send it to the visiting class.

d) Create a class symbol, emblem, mascot or song.

e) Have each student prepare a name tag with their own name on it to be worn when the visiting group arrives.

f) Have the students help in preparing such things as banquets or variety shows.

e) special arrangements

Much of your preparation involves assisting the visiting teacher to develop his/her program but there are a few arrangements which are clearly the responsibility of the hosting teacher.

1. The hosting teacher must finalize the arrangements with all places to be visited during the stay with respect to times, admission costs, etc.
2. In an urban community the hosting teacher should ensure that there are enough of all appropriate bus schedules available (if necessary).
3. The hosting teacher must also ensure that all materials and equipment that he/she agreed to supply for the visitors is at their immediate disposal upon their arrival.
4. The hosting teacher must be responsible for securing a general meeting place for the visiting class. In selecting a place consider all of the following conditions:
   a) It should be in or as near the hosting school as possible.
   b) It must be available to the visiting class for the DURATION of the visit inclusively (to allow for bad weather).
   c) It should be a suitable place to safely store luggage and equipment immediately upon arrival of the group.
   d) It should be suitable for setting up workshops.

   If there isn't one particular place that can meet all of these conditions, use as many places as is necessary. However,

remember that ALL of these conditions must be met and the fewer places that are used, the less confusing the situation will be. Some places that are found in most communities that may serve the purpose are:

i) school gymnasium or auditorium
ii) community centre
iii) banquet hall
iv) church basement or hall
v) curling rink

5. If a banquet supper is planned for the trip, the hosting teacher must take the responsibility of organizing it.

a) Find a suitable location (see list above for suggestions).
b) Include it in the schedule.
c) Be sure to have the following items in sufficient amounts.
    i) napkins
    ii) paper plates
    iii) plastic or styrofoam cups
    iv) plastic knives, forks and spoons
    v) garbage bags
d) In regards to the menu, it is strongly recommended that the hosting parents actively participate in the banquet by supplying a couple of dishes. It will be up to the hosting teacher to monitor the amounts of each type of food being supplied in order to ensure that there are proper amounts of everything. You may want to consider the following suggestions when planning the menu.

i) drink: milk, juice, kool-aid, soft drinks

ii) bread or dinner rolls

iii) salads: potato, tossed, coleslaw

iv) soup: any variety

v) cheese and crackers

vi) vegetables: potatoes, carrots, corn, peas

vii) meat: cold cuts, roast beef, chicken

viii) dessert: cake, cookies, pie, ice cream

ix) fruit: bananas, apples, oranges

x) a local ethnic dish may be added or substituted

xi) condiments: butter, salt, pepper, ketchup

6. If the schedule includes a variety show or performance (see Part II, Section I(d), p. 33 for suggestions), the hosting teacher will have to ensure:

a) a suitable location is available (see list regarding meeting place for suggestions).

b) all necessary props and equipment are in place at the location

i) musical instruments

ii) scenery for skits

c) the location is properly set up (seating, etc.)

f) arrival activities

It is important to have some form of opening activities when the visiting group arrives. The hosting teacher should make these arrangements. Depending upon the time of arrival, these arrangements could vary a great deal. However, there are specific things which should be done.

1. A reception group should be waiting at the place where the bus will arrive (at least the hosting class and hosting teacher).
2. The twins must meet each other and be given a few minutes to get acquainted. If possible you may want to have a brief assembly in your school with either the principal or yourself officially welcoming the group. If they arrive in time for lunch, you may want to consider an informal luncheon together.
3. It is very strongly recommended that the first planned activity should involve the twinned groups together in an exploration of the community such as:
   a) a treasure hunt
   b) orienteering

g) departing activities

The closing activities before the departure should be more predictable. Again it is the hosting teacher's responsibility to arrange them. They may include a brief comment from:

1. the hosting principal
2. the hosting teacher
3. the visiting teacher (thank-you)
4. a spokesperson from the hosting class
5. a spokesperson from the visiting class

If there is to be an exchange of gifts, this may be the best time to do it. The hosting class may then accompany the visiting class to the bus, watch them board and see them off.

PART II

THE TRIP

SECTION I

THE SCHEDULE

a) sample

The sample schedule found on the next page is followed by an interpretation of each day's activities. Such activities will usually correspond to the needs and wishes of the visiting group. However, keep in mind that the hosting class will also be very excited about the program and hosting teachers may find it difficult to accomplish routine academic work while the visiting class is participating in various activities. For this reason, it is suggested that the activities be planned in such a way as to allow both groups to participate as often as possible.

b) day 1

The first day's activities will vary greatly depending on travel time. If the visiting group arrives in time for lunch, perhaps a small luncheon could be planned (sandwiches, etc.) and either preceded or followed by opening proceedings (see Part I, Section II(f), p. 27). In such cases, the first activity should take place in the afternoon (see Part I, Section II(f), p. 27). In all cases the estimated time of arrival should be no later than 3:00 p.m. to allow time for the twins to meet before school finishes for the day. For long trips this may mean leaving your own school earlier than 9:00 a.m. The visiting class should, therefore, arrive on time to go home with their twins after school. During this initial contact with the host family, the visiting students should make their acquaintances and settle in. After a family supper together, there should be some relaxing group activity in the evening but students should return to the hosting family's home no later than 8:30 p.m. each night.

SAMPLE SCHEDULE

TIME	DAY 1	DAY 2	DAY 3	DAY 4
9:00 a.m.	meet at school	meet at meeting place	meet at meeting place	meet at meeting place
9:30 a.m.	leave for trip	Activity 2	Activity 4	Activity 6
10:00 a.m.				
10:30 a.m.				
11:00 a.m.		Workshop 2	Workshop 4	closing activities
11:30 a.m.	arrival/opening			lunch
12:00 noon	luncheon	lunch	lunch	free time
12:30 p.m.	free time	free time	free time	
1:00 p.m.				meet for departure
1:30 p.m.	Activity 1	Activity 3	Activity 5	leave for home
2:00 p.m.				
2:30 p.m.	Workshop 1	Workshop 3	Workshop 5	
3:00 p.m.				
3:30 p.m.	go to host family	free time	return to hosts	arrive home
4:00 p.m.				
4:30 p.m.				
5:00 pm.		banquet		
5:30 p.m.				
6:00 p.m.				
6:30 p.m.	sporting activity	sporting activity		
7:00 p.m.				
7:30 p.m.			prepare for variety show	
8:00 p.m.	sing-along	sing-along	variety show	
8:30 p.m.	return to hosts	return to hosts	return home	

NOTE: Have back-up activities ready in case of bad weather.

c) day 2

If arrival time does not permit it on day 1, this day's activities should begin with a brief welcoming ceremony. You may want to allow a brief period of time at the beginning of each day or before each activity to review the schedule of events for the day. This time may be used to distribute prepared worksheets on that day's excursion to ensure a valuable learning experience. If this is the first activity, please see Part I, Section II(f), p. 27. The activities may vary in length from 1 hour to 2½ hours. When planning an activity, however, you should consider the following factors:

1. travel time to and from the activity
2. the time the children will have to spend walking or standing

You may want to plan workshops after each activity, at the end of each day or for the entire last half-day of your visit. It depends totally on the individual program.

It is suggested that there be an adequate amount of free time for the students each day (not necessarily as shown).

If a banquet is planned, it is probably best to have it on this day (see Part I, Section II(e), p. 25 for preparation suggestions).

You may want to follow the banquet with group recreational activities before returning to the hosting family's home or you may choose for the students to return home immediately after the banquet to allow them to spend the evening with the hosting family.

d) day 3

The arrangements for this day will probably be very similar to that of day 2 in terms of activities, workshops and free time and their timing.

However, as it will be their last opportunity to do so, it is suggested the students return to the hosting family's home for supper.

If a variety show is planned, this would probably be the best night to hold it. Such a show may include:

1. skits by each class
2. songs by each class
3. dances (ethnic or otherwise)
4. display of artwork (completed during the visit)
5. master of ceremonies from each class
6. mixed songs and skits
7. guest appearance by local entertainers or celebrity

Although such a show is strongly encouraged, you may decide on a group sporting activity or you may choose this evening for the visiting students to spend with the hosting family.

e) day 4

As in the first day of the trip, this day's activities will vary greatly depending upon the travel time required.

If time permits you to leave after lunch, you may want to include one more activity in the morning. If so, ensure that the activity doesn't interfere with the departing activities.

In spite of a short trip, you may decide to leave in the morning, or the length of the trip may necessitate your leaving in the morning. In any case, there should be enough time allowed before leaving for a brief closing ceremonies (see Part I, Section II(g) for suggestions, p. 28).

Your estimated time of arrival at your home school should be no later than one-half hour before regular school closing time in order to allow each student to collect their own personal belongings before going home.

SECTION II

TRIP TO THE SITE

A long bus trip with nothing to do can cause grade five and six students to become bored and boredom often leads to behaviour problems. This section deals with things to do on the trip.

a) time log

You may ask the students to keep a time log of the trip at 15 or 30 minute intervals explaining what has happened during the elapsed time since the last entry. For example:

a) passed a town called _____

b) bus stopped at restroom

c) terrain has changed

d) road curved _____ times

b) observation lists

Prepare lists of items the students can observe on the way and compare them at a later time.

1. number of road signs
2. identify road signs
3. identify the towns indicated on signs along the way
4. the variety of animals seen
5. number of each type of animal seen

c) question lists

Prepare a list of questions that the students can try to answer along the way. Some sample questions might be:

1. What was the terrain like between town X and town Y?
2. How many times did the terrain change?
3. Describe the changes in landforms.
4. What buildings and businesses did the towns that were passed have in common? Why?
5. What buildings and businesses were only found in some towns? Why?

d) games

Have the children bring appropriate games with them for the bus trip.

1. card games
2. quiet pocket computer games
3. puzzles such as rubik's cube

You could also suggest thinking games which require no exta equipment.

1. I Spy

One player starts the game by saying, "I spy with my little eye something that is _(colour)_ and starts with _(letter)_. The other player or players try to guess what it is. Whoever guesses gets a turn to think of the next object. If nobody guesses, the same person takes another turn.

2. Geography

Someone starts by naming a geographical place (country, continent, province, state, city, town, river, lake, ocean). The next person in turn must name another place which starts with the last letter of the previous place named. Each player in turn must do the same thing. Any one place cannot be named more than once. When a player fails to name a place, he is no longer in the game and the next player takes his/her turn. The game continues until all but one player is eliminated in this way.

e) Songs

Songs should only be sung on the trip with the driver's permission. If permission is granted, the class can practice songs that they may be singing at the variety show in the hosting community. They could sing simple rounds such as "Row Row Row Your Boat" and you could check with the music teacher before leaving to see what songs the students know and like. If you choose to sing songs, ensure that there are enough copies of the words of each song for every student.

SECTION III

ON SITE

The things your group chooses to do in the community will depend on special interests and abilities of the students and objectives of the trip.

a) activities (see Schedule, Part II, Section I(a), p. 30).

As suggested earlier in this book (Part I, Section II(f), p. 27. It is strongly recommended that the first activity should include the participation of both the visiting and hosting classes and involve the exploration of the community. The remaining activities may be selected from the following suggestions or you may think of other suitable ideas.

1. shopping centre
2. cemetery
3. local industry
4. local transportation services and facilities
   a) railway station
   b) bus depot
5. senior citizens lodge
6. farm
7. grain elevator
8. church(es)
9. school(s)
10. museums
11. recreation facilities
    a) theaters
    b) parks
    c) swimming pools or beaches

12. soil and rock sampling
13. nature walk
14. government
    a) mayor or reeve
    b) police officer
15. mapping

b) workshops

Workshops can be used as follow-ups to the activities or as time to work on different projects related to the community. The following list should provide some ideas of things to do.

1. creative writing
    a) poetry about the community
    b) newspaper articles on different aspects of the community
    c) making up advertisements for different businesses of the community
2. art
    a) drawings or paintings
    b) mural of the community or trip
    c) sculpture or collage made with items collected in the community
3. reports

Divide the class in groups and give each group something different to report on about the community: retail businesses, industries, community services, historic buildings. Have the class answer a prepared list of questions and have them prepare their own list of questions on the topic. After a pre-determined length of time, have each group give their own report to the rest of the class.

4. films or slide shows

These should be relevant to communities in general or to the hosting community in particular.

5. guest speakers

Invite interesting members of the community to bring in displays or talk WITH the children on specific topics.

6. group creativity

The class is divided into groups. Each group receives a piece of something from the community: a rock, a leaf, a twig, a sheath of wheat, etc. Give them a certain length of time to prepare a skit, a story, a poem, etc. about the item they were given and have them share it with the rest of the class.

c) recreational activities

There should be a variety of recreational activities planned for the trip.

1. games: baseball, football, dodge ball, soccer, broomball (winter)
2. banquet: (see Part I, Section II(e), p. 25 for preparation suggestions.
3. restaurant lunch: The hosting teacher should make arrangements in advance with the chosen restaurant. The menu should be simple and the same for everyone: hamburgers or hotdogs and french fries. The money should be collected in advance by the visiting teacher.
4. sing-alongs: Consult your music teacher in advance for appropriate sing-along songs and have enough copies of each song for both the visiting and hosting groups.
5. variety show: (see Part II, Section I(d), p. 33 for preparation suggestions)

SECTION IV

RETURN TRIP

If possible you should consider taking an alternate route on the way home in order to expose the students to new towns and scenery. Refer to Part II, Section II, p. 35 for suggested activities while travelling. On the way home you may want to have the children continue working on their previous lists or work on new ones.

In addition, have them write down a few of the most important things they learned during the trip. Also have them write down a couple of questions about the community that weren't answered on the trip.

PART III

POST-TRIP ACTIVITIES

After a trip such as this, it is extremely important to have a number of follow-up activities to ensure that it remains a lasting memory and an enjoyable educational experience.

There are also a number of administrative duties to be completed.

SECTION I

CLASS-RELATED ACTIVITIES

a) review pre-trip discussion

Some of the academic preparation for the trip should have included a discussion about the community to be visited. After the trip a similar discussion should take place on an informal basis.

b) summarize the trip

This may overlap section "a" above but the entire trip should be summarized. This could be done informally by allowing the students to talk freely about the trip or on a more formal basis by reviewing all of their question sheets and observation lists made during the trip (particularly the most important things learned and the unanswered questions).

c) thank-you letters

Each student should write a letter of thanks to their hosting family and twin. In addition, the visiting class (as a group) may want to send a thank-you card to the hosting class.

d) art work

First have the students bring all of the items they made or collected on the trip including notes and ticket stubs.

1. The students could make a collage of their own items or the class could make a collective collage with all the students' items.
2. The students could work together to create a mural including drawings, pictures, descriptions, etc. of the community they visited and/or the places in the community where they participated in various activities.

3. The students could also do individual drawings or paintings of something they did or saw on the trip.

e) creative writing

1. The students could write a descriptive story of their trip and illustrate it if they want. (The story could be real or fictional).
2. Many of the bits and pieces of information gathered on the trip could be transformed into articles and arranged into a newspaper or magazine. Each student may be assigned to write a special article and be asked to collect information on that article from as many other members of the class as possible before writing it (get others' opinions, observations, etc.)
3. The students may want to create effective advertisements for some of the businesses of the community including art work, slogans, motos, etc. (If the class is doing a newspaper or magazine, some of these advertisements may be included).
4. The students could compose poems or songs relating to the trip, community or activities.

f) scrapbook

If the students started a scrapbook at the beginning of the trip, perhaps they should be allowed some time to organize it and complete it.

g) pen-pals

Your class or some students in your class may want to continue writing their twin and consequently establish permanent pen-pals.

h) community comparison

It is assumed that before the trip, the class reviewed the study of a

community as outlined in the Social Studies K-12 Interim Guide 1981. Now that they have visited a different community, your class is in a position to compare it with their own.

1. What are the similarities? Why?
2. What are the differences? Why?
3. Compare your family with your hosting family.
4. Does your community offer the same services as the one you visited? More? Less? Which ones?
5. Compare your school with the hosting school in terms of:
   a) building design and size
   b) number of students
   c) the program of studies

i) parent's night

It is strongly suggested that the entire class get together one evening with their parents and teacher at a location away from the school environment to wrap up the post-trip activities. The students should be encouraged to bring as much of their accumulated, project-related material as possible to the gathering. The teacher should also arrange to have any group projects brought. As the people arrive, all group and individual projects can be arranged in a display which can be viewed by the parents. If there are slides of the trip or photo albums, this would be the ideal time to show them. The main purpose of the evening, however, should be for an informal chit-chat about the program.

SECTION II

TEACHER-RELATED ACTIVITIES

a) acknowledgements

There are some post-trip activities which only relate to the visiting teacher.

It should be ensured that all parties who participated in the project are properly thanked. The list should include at least the following:

1. administration
2. hosting teacher
3. appropriate person at each site visited
4. bus drivers
5. parents and involved community members

b) project file

The visiting teacher should have started a file before leaving and should finish it after the project is complete. It should include the following documentation:

1. preparations that were made
2. list of activities
    a) bus trips
    b) places visited
    c) workshops
    d) recreational activities
3. an evaluation of each activity
    a) Which ones worked? Why?
    b) Which ones didn't work? Why?

4. schedules
5. blank copy of all forms that were filled out
6. filled out and signed copies of all forms
7. a copy of all the lists used (with necessary additions or deletions)
8. record of all funds
   a) government
   b) extra funding raised
   c) students' spending money
9. comments and suggestions about the trip
   a) things you would change (how and why)
   b) things you would leave the same (why)

After both groups have completed the exchange, both teachers involved should submit a joint evaluation of the "Manitoba Exchange" program to its administrators.

CONGRATULATIONS ON A SUCCESSFUL EXCHANGE !

APPENDIX I

MANITOBA PUBLIC SCHOOLS LIST

(See text: Part I, Section I(b), p. 4)

BEST COPY AVAILABLE

LIST OF SCHOOLS IN MANITOBA

NOVEMBER, 1981

MANITOBA
DEPARTMENT OF EDUCATION

WINNIPEG, MANITOBA

LIST OF SCHOOLS IN MANITOBA
WITH
ADDRESSES OF
SUPERINTENDENTS AND PRINCIPALS
AS OF SEPTEMBER 1981

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INFORMATION OFFICE

DEPARTMENT OF EDUCATION

WINNIPEG, MANITOBA

SCHOOL DIVISIONS — SEPTEMBER, 1981

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
		775-0231	WINNIPEG SCHOOL DIVISION NO. 1 - SUPERINTENDENT: 1577 WALL STREET EAST, WINNIPEG, MANITOBA R3E 2S5
7 - 9	30	589-5378	Aberdeen School, 444 Flora Avenue, Winnipeg, Manitoba R2W 2R8
7 - 9	23	586-8497	Andrew Mynarski School, 1111 Machray Avenue, Winnipeg, Manitoba R2X 1M6
10 - 12	12	582-2306	Argyle High School, 450 Flora Avenue, Winnipeg, Manitoba R2W 2R8
K - 4	6	453-5740	Ashland School, 170 Ashland Avenue, Winnipeg, Manitoba R3L 1L1
K - 6	14	489-4864	Brock-Corydon School, 1510 Corydon Avenue, Winnipeg, Manitoba R3N 0J6
K - 6	20	453-7645	Carpathia School, 300 Carpathia Road, Winnipeg, Manitoba R3H 1T3
7 - 9	17	774-2918	Cecil Rhodes School #1, 136 Cecil Street, Winnipeg, Manitoba R3E 2Y9
K - 6	19	772-0075	Cecil Rhodes School #2, 1570 Elgin Avenue W., Winnipeg, Manitoba R3E 1C2
K - 6	13	586-5139	Champlain School, 250 Machray Avenue, Winnipeg, Manitoba R2W 1A2
S - S	159	786-7841	Child Guidance Clinic, 700 Elgin Avenue, Winnipeg, Manitoba R3E 1B2
7 - 12	56	474-1301	Churchill High School, 510 Hay Street, Winnipeg, Manitoba R3L 2L6
K - 6	8	783-7792	Clifton School, 1070 Clifton Street, Winnipeg, Manitoba R3E 2T7
10 - 12	74	783-7131	Daniel McIntyre Collegiate, 720 Alverstone Street, Winnipeg, Manitoba R3E 2H1
K - 6	20	589-6434	David Livingstone School, 270 Flora Avenue, Winnipeg, Manitoba R2W 2P9
S - S	8	586-9631	David Livingstone ERC School, 270 Flora Avenue, Winnipeg, Manitoba R2W 2P9
K - 6	19	774-2279	Dufferin School, 545 Alexander Avenue, Winnipeg, Manitoba R3A 0P1
K - 9	28	474-1441	Earl Grey School, 340 Cockburn Street N., Winnipeg, Manitoba R3H 2P5
S - S	12	453-6639	Ellen Douglass Program, 665 Beresford Avenue, Winnipeg, Manitoba R3L 1J9
7 - 12	70	667-8823	Elmwood High School, 505 Chalmers Avenue, Winnipeg, Manitoba R2L 0G4
K - 6	16	582-6241	Faraday School, 405 Parr Street, Winnipeg, Manitoba R2W 5G1
K - 6	8	589-5993	Florence Nightingale School, 31 Shaughnessy Street, Winnipeg, Manitoba R2X 2P1
K - 6	7	475-5057	Fort Rouge School, 120 Mayfair Avenue, Winnipeg, Manitoba R3L 0A2
K - 6	11	633-6477	Garden Grove School, 2340 Burrows Avenue, Winnipeg, Manitoba R2R 1W0
7 - 9	34	786-7427	General Wolfe School, 661 Banning Street, Winnipeg, Manitoba R3G 2G3
K - 6	9	667-9350	George V School, 265 Gray Street, Winnipeg, Manitoba R2L 1W6
K - 6	10	475-4767	Gladstone School, 500 Gertrude Avenue, Winnipeg, Manitoba R3L 0M8
K - 6	11	667-8534	Glenelm School, 96 Carmen Avenue, Winnipeg, Manitoba R2L 0E6
7 - 12	72	774-5401	Gordon Bell High School, 3 Borrowman Place, Winnipeg, Manitoba R3G 1M6
7 - 12	79	452-3112	Grant Park High School, 450 Nathaniel Street, Winnipeg, Manitoba R3M 3E3
K - 6	30	775-2455	Greenway School, 850 St. Matthews Avenue, Winnipeg, Manitoba R3G 0J2
1 - 6	8	475-5242	Grosvenor School, 1045 Grosvenor Avenue, Winnipeg, Manitoba R3M 0M8
K - 6	12	453-3347	Harrow School, 550 Harrow Street, Winnipeg, Manitoba R3M 3A2
7 - 9	39	786-5631	Hugh John MacDonald School, 567 Bannatyne Avenue, Winnipeg, Manitoba R3A 0G8
K - 6	10	589-4383	Inkster School, 633 Inkster Boulevard, Winnipeg, Manitoba R2W 0L3
S - S	21	786-7841	Institutional Programs, 700 Elgin Avenue, Winnipeg, Manitoba R3E 1B2
K - 9	30	783-1260	Isaac Brock School, 1265 Barratt Avenue, Winnipeg, Manitoba R3G 0L9
7 - 9	37	586-9606	Isaac Newton Junior High School, 730 Aberdeen Avenue, Winnipeg, Manitoba R2W 1W9
7 - 9	18	453-8133	J. B. Mitchell School, 1720 John Brebeuf Place, Winnipeg, Manitoba R3N 0M1
K - 6	7	489-4970	John Dafoe School, 1777 Grant Avenue, Winnipeg, Manitoba R3N 0M9
K - 6	38	775-4404	John M. King School, 525 Agnes Street, Winnipeg, Manitoba R3G 1N7
10 - 12	58	474-1492	Kelvin High School, 155 Kingsway Avenue, Winnipeg, Manitoba R3M 0G3
K - 6	14	669-1228	Kent Road School, 361 Kent Road, Winnipeg, Manitoba R2L 1X9
K - 6	18	586-8381	King Edward Community School, 825 Selkirk Avenue, Winnipeg, Manitoba R2X 2Y6
K - 6	10	284-6835	La Verendrye School, 290 Lilac Street, Winnipeg, Manitoba R3M 2T5
K - 6	12	339-7619	Lansdowne School, 715 Wiginton Avenue, Winnipeg, Manitoba R2X 2G2
K - 6	24	786-4796	Laura Secord School, 960 Wolseley Avenue, Winnipeg, Manitoba R3G 1E7
S - S	7	774-1921	Laura Secord ERC School, 960 Wolseley Avenue, Winnipeg, Manitoba R3G 1E7
S - S	8	943-4203	Learning Assistance Centre, 294 Ellen Street, Winnipeg, Manitoba R3A 1A9
N - K	1	943-1501	Little Ones School, 465 Alexander Avenue, Winnipeg, Manitoba R3A 0N7
K - 6	20	589-5245	Lord Nelson School, 820 McPhillips Street, Winnipeg, Manitoba R2X 2J7
K - 6	28	453-6639	Lord Roberts Community School, 665 Beresford Avenue, Winnipeg, Manitoba R3L 1J9
K - 6	18	667-8495	Lord Selkirk School, 170 Poplar Avenue, Winnipeg, Manitoba R2L 2B6
K - 6	19	589-6035	Luxton School, 111 Polson Avenue, Winnipeg, Manitoba R2W 0H5
K - 6	20	586-3215	Machray School, 320 Mountain Avenue, Winnipeg, Manitoba R2W 1K1
K - 6	10	582-7494	Margaret Scott School, 825 Alfred Avenue, Winnipeg, Manitoba R2X 0T7
K - 6	17	453-6380	Montrose School, 691 Montrose Street, Winnipeg, Manitoba R3M 3H4
K - 6	24	786-3469	Mulvey School, 750 Wolseley Avenue, Winnipeg, Manitoba R3G 1C6
K - 6	19	943-9541	Norquay School, 132 Lusted Avenue, Winnipeg, Manitoba R2W 2P2
K - 6	14	786-5749	Pinkham School, 765 Pacific Avenue, Winnipeg, Manitoba R3E 1G1
S - S	25	774-1857	Prince Charles School, 1075 Wellington Avenue, Winnipeg, Manitoba R3E 0J7
K - 6	15	774-9046	Principal Sparling School, 1150 Sherburn Street, Winnipeg, Manitoba R3E 2N4
K - 6	10	489-3423	Queenston School, 245 Queenston Street, Winnipeg, Manitoba R3N 0M6
9 - 11	49	589-4336	R. B. Russell Vocational School, 364 Dufferin Avenue, Winnipeg, Manitoba R2W 2Y3
K - 6	17	589-5954	Ralph Brown School, 485 McGregor Street, Winnipeg, Manitoba R2W 4Y1
K - 6	16	667-9006	River Elm School, 500 Riverton Avenue, Winnipeg, Manitoba R2L 0H9
7 - 9	38	475-2040	River Heights Jr. High School, 1350 Grosvenor Avenue, Winnipeg, Manitoba R3M 0P2
K - 6	10	452-3382	Riverview School, 620 Casey Street, Winnipeg, Manitoba R3L 2L4
K - 6	11	452-7728	Robert H. Smith School, 500 Kingsway Avenue, Winnipeg, Manitoba R3M 0H8
K - 6	17	589-4745	Robertson School, 550 Robertson Street, Winnipeg, Manitoba R2X 2C4
K - 6	14	452-4210	Rockwood School, 350 Rockwood Street, Winnipeg, Manitoba R3M 3C5
S - S	5	452-9007	Rockwood ERC School, 350 Rockwood Street, Winnipeg, Manitoba R3M 3C5
K - 6	29	786-7509	Sacre Coeur School, 597 McDermot Avenue, Winnipeg, Manitoba R3A 0C5
K - 9	37	774-8236	Sargent Park School, 1070 Dominion Street, Winnipeg, Manitoba R3E 2P4
K - 6	36	586-8376	Shaughnessy Park School, 1641 Manitoba Avenue, Winnipeg, Manitoba R2X 0M3
K - 6	11	489-2092	Sir John Franklin School, 386 Beaverbrook Street, Winnipeg, Manitoba R3N 1N1
7 - 12	77	589-8321	Sisler High School, 1360 Redwood Avenue, Winnipeg, Manitoba R2X 0Z1
7 - 12	86	589-4374	St. John's High School, 401 Church Avenue, Winnipeg, Manitoba R2W 1C4
K - 6	19	589-6635	Strathcona School, 233 McKenzie Street, Winnipeg, Manitoba R2W 4Z2

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
			WINNIPEG SCHOOL DIVISION NO. 1 - Continued
10 - 12	81	786-1401	Tech-Vocational High School, 1555 Wall Street, Winnipeg, Manitoba R3E 2S2
K - 6	40	633-0065	Tyndall Park Community School, 2221 King Edward Street, Winnipeg, Manitoba R2R 1M5
K - 6	29	943-3459	Victoria Albert School, 110 Ellen Street, Winnipeg, Manitoba R3A 1A1
K - 6	35	774-8085	Wellington School, 690 Beverley Street, Winnipeg, Manitoba R3E 2A5
K - 6	15	775-2591	Weston School, 1410 Logan Avenue, Winnipeg, Manitoba R3E 1R9
K - 6	15	489-7554	William Osler School, 1600 Grant Avenue, Winnipeg, Manitoba R3N 0M5
K - 6	23	589-4313	William Whyte Community School, 200 Powers Street, Winnipeg, Manitoba R2V 4P3
10 - 12	29	947-1674	Winnipeg Adult Education Centre, 310 Vaughan Street, Winnipeg, Manitoba R3B 2N8
K - 6	9	783-3237	Wolseley School, 511 Clifton Street, Winnipeg, Manitoba R3G 2X3
		888-7951	ST. JAMES-ASSINIBOIA SCHOOL DIVISION NO. 2 - SUPERINTENDENT: 2574 PORTAGE AVENUE, WINNIPEG, MANITOBA R3J 0H8
K - 9	26	885-1748	Alexander Ross School, 242 Stradford Street, Winnipeg, Manitoba R2Y 2C9
K - 6	16	837-5849	Allard Elementary, 130 Allard Avenue, Winnipeg, Manitoba R3K 0T4
K - 6	14	888-9712	Arthur Oliver School, 647 School Road, Winnipeg, Manitoba R2Y 0S4
K - 6	16	885-2216	Assiniboine School, 175 Winston Road, Winnipeg, Manitoba R3J 1N1
K - 6	14	832-1373	Athlone School, 110 Athlone Drive, Winnipeg, Manitoba R3J 3L4
K - 6	9	888-1101	Bannatyne School, 363 Thompson Drive, Winnipeg, Manitoba R3J 3E5
K - 6	18	888-4891	Bedson School, 250 Bedson Street, Winnipeg, Manitoba R3K 1R7
K - 9	26	633-9630	Brooklands School, 1950 Pacific Avenue, Winnipeg, Manitoba R2R 0G4
7 - 9	20	888-1990	Bruce Junior High School, 333 Booth Drive, Winnipeg, Manitoba R3J 3H9
K - 6	22	888-0680	Buchanan School, 815 Buchanan Boulevard, Winnipeg, Manitoba R2Y 1H1
K - 6	7	889-2354	Columbus School, 26 Columbus Crescent, Winnipeg, Manitoba R3K 0C6
K - 6	20	885-7710	Crestview School, 333 Morgan Crescent, Winnipeg, Manitoba R2Y 0C9
7 - 9	17	888-4887	Deer Lodge Junior High School, 1970 Ness Avenue, Winnipeg, Manitoba R3J 0Y9
7 - 9	20	837-5808	Golden Gate Junior High School, 330 Bruce Avenue, Winnipeg, Manitoba R3J 0V8
7 - 9	32	837-1341	Hedges Junior High School, 369 Fairlane Avenue, Winnipeg, Manitoba R2Y 0B6
K - 6	27	837-1394	Heritage Elementary, 47 Heritage Boulevard, Winnipeg, Manitoba R2Y 0N9
K - 6	14	889-8890	Jameswood School, 1 Braintree Crescent, Winnipeg, Manitoba R3J 1C7
10 - 12	47	888-8930	John Taylor Collegiate, 470 Hamilton Avenue, Winnipeg, Manitoba R2Y 0H4
S - S	7	832-1016	Kirkfield Park School for Exceptional Children, 615 School Road, Winnipeg, Manitoba R2Y 0S4
K - 6	22	889-9360	Lakewood School, 55 Kay Crescent, Winnipeg, Manitoba R2Y 1L1
K - 9	31	837-8397	Lincoln School, 3180 McBey Avenue, Winnipeg, Manitoba R3K 0T7
K - 6	16	889-9356	Linwood School, 266 Linwood Street, Winnipeg, Manitoba R3J 2C6
7 - 9	20	837-1361	Ness Junior High School, 3300 Ness Avenue, Winnipeg, Manitoba R2Y 0G6
K - 6	7	889-5053	Phoenix School, Headingley, Manitoba R0H 0J0
K - 6	11	837-8381	Robert Browning School, 130 Browning Boulevard, Winnipeg, Manitoba R3K 0L8
7 - 9	27	837-8395	Sansome Junior High School, 181 Sansome Avenue, Winnipeg, Manitoba R3K 0N8
10 - 12	24	837-1321	Silver Heights Collegiate, 350 Lodge Avenue, Winnipeg, Manitoba R3J 0S4
7 - 9	15	889-6690	Spring Valley School, 81 Quail Ridge Road, Winnipeg, Manitoba R2Y 2A9
K - 6	8	832-1426	St. Charles School, 77 Dandurand Avenue, Winnipeg, Manitoba R2Y 0A4
9 - 12	34	888-4867	St. James Collegiate, 1900 Portage Avenue, Winnipeg, Manitoba R3J 0J1
K - 9	29	832-1359	Stevenson-Britannia School, 1777 Silver Avenue, Winnipeg, Manitoba R3J 1B1
K - 6	25	888-0148	Strathmillan School, 339 Strathmillan Road, Winnipeg, Manitoba R3J 2V6
10 - 12	72	888-0684	Sturgeon Creek Reg. Sec. School, 2665 Ness Avenue, Winnipeg, Manitoba R3J 1A5
K - 6	18	888-3390	Voyageur School, 37 Voyageur Avenue, Winnipeg, Manitoba R2Y 0H7
10 - 12	42	888-7650	Westwood Collegiate, 360 Rouge Road, Winnipeg, Manitoba R3K 1K3
K - 6	7	832-1014	Woodhaven School, 127 Glendale Boulevard, Winnipeg, Manitoba R3J 3H8
		889-5523	ASSINIBOINE SOUTH SCHOOL DIVISION NO. 3 - SUPERINTENDENT: 3401 ROBLIN BLVD., WINNIPEG, MANITOBA R3R 0C6
K - 6	26	885-7720	Beaumont School, 5880 Betsworth Avenue, Winnipeg, Manitoba R3R 0J7
K - 6	27	895-3213	Beaverlodge School, 6691 Rannock Avenue, Winnipeg, Manitoba R3R 1Z3
K - 6	18	832-2711	Chapman School, 3707 Roblin Boulevard, Winnipeg, Manitoba R3R 0E2
9 - 12	37	889-9332	Charleswood Collegiate, 505 Oakdale Drive, Winnipeg, Manitoba R3R 0Z9
K - 8	26	889-1034	Dieppe School, 530 Dieppe Road, Winnipeg, Manitoba R3R 1C4
K - 8	16	888-1678	Laidlaw School, 515 Laidlaw Boulevard, Winnipeg, Manitoba R3R 0L2
10 - 12	33	895-7221	Oak Park High School, 820 Charleswood Road, Winnipeg, Manitoba R3R 1K6
K - 9	30	895-7225	River West Park School, 30 Stack Street, Winnipeg, Manitoba R3R 2H3
K - 8	33	889-6650	Royal School, 450 Laxdal Road, Winnipeg, Manitoba R3R 0W4
K - 6	8	888-2075	Tuxedo Park School, 2300 Corydon Avenue, Winnipeg, Manitoba R3P 0N6
9 - 12	27	888-5898	Tuxedo-Shaftesbury High School, 2240 Grant Avenue, Winnipeg, Manitoba R3P 0P7
7 - 9	33	895-8205	Westdale Junior High, 6720 Betsworth Avenue, Winnipeg, Manitoba R3R 1W3
K - 6	25	895-9208	Westgrove School, 50 Westgrove Way, Winnipeg, Manitoba R3R 1R7
		253-2621	ST. BONIFACE SCHOOL DIVISION NO. 4 - SUPERINTENDENT: 50 MONTEREY ROAD, WINNIPEG, MANITOBA R2J 1X1
7 - 9	32	256-4361	Beliveau Junior High School, 296 Spears Road, Winnipeg, Manitoba R2J 1M7
K - 6	30	257-0609	Frontenac School, 866 Autumnwood Drive, Winnipeg, Manitoba R2J 1C1
K - 6	23	256-3305	General Vanier School, 18 Lomond Boulevard, Winnipeg, Manitoba R2J 1Y2
K - 8	23	257-2540	Guyot School, 400 Willow Lake Crescent, Winnipeg, Manitoba R2J 3K2
K - 8	19	257-0656	Howden School, 150 Howden Road, Winnipeg, Manitoba R2J 1L3
9 - 12	30	257-2928	J. H. Bruns Collegiate, 250 Lakewood Boulevard, Winnipeg, Manitoba R2J 3A2
K - 8	25	256-4384	Lacerte School, 1101 Autumnwood Drive, Winnipeg, Manitoba R2J 1C8
9 - 12	33	233-0210	Le College Secondaire de Saint Boniface, 200 Avenue de la Cathedrale, Winnipeg, Manitoba R2H 0H7
9 - 12	22	247-8927	Louis Riel Collegiate, 585 St. Jean Baptiste Street, Winnipeg, Manitoba R2H 2Y2
K - 8	22	233-2893	Marion School, 619 DesMeurons Street, Winnipeg, Manitoba R2H 2R1

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
			ST. BONIFACE SCHOOL DIVISION NO. 4 - Continued
K - 8	16	257-0640	Niakwa Place School, 200 Pebble Beach Road, Winnipeg, Manitoba R2J 3K3
9 - 12	31	247-8951	Pierre Radisson Comp. Sec., 5 DaBournont Avenue, Winnipeg, Manitoba R2J 1J9
K - 6	16	257-2544	Prendergast School, 906 Cottonwood Road, Winnipeg, Manitoba R2J 1G2
K - 8	20	233-0222	Provencher School, 320 Cathedrale Avenue, Winnipeg, Manitoba R2H 0J4
K - 8	26	257-0637	Shamrock School, 831 Beaverhill Boulevard, Winnipeg, Manitoba R2J 3J2
K - 8	15	233-8735	Tache School, 744 Langevin Street, Winnipeg, Manitoba R2H 2W7
K - 8	18	256-4376	Van Belleghem School, 10 Vermillion Road, Winnipeg, Manitoba R2J 2T1
9 - 12	36	256-7316	Windsor Park Collegiate, 1015 Cottonwood Road, Winnipeg, Manitoba R2J 1G3
		453-4608	FORT GARRY SCHOOL DIVISION NO. 5 - SUPERINTENDENT: 757 LYON STREET, WINNIPEG, MANITOBA R3T 0G6
7 - 9	40	269-6210	Acadia School, 175 Killarney Avenue, Winnipeg, Manitoba R3T 3B3
K - 6	5	269-6617	Agassiz Drive School, 26 Agassiz Drive, Winnipeg, Manitoba R3T 2K7
7 - 9	17	269-1674	Arthur A. Leach School, 1827 Chancellor Drive, Winnipeg, Manitoba R3T 4C4
K - 6	25	261-9535	Chancellor Elementary School, 1520 Chancellor Drive, Winnipeg, Manitoba R3T 4P9
K - 6	8	453-0539	Crane School, 888 Crane Avenue, Winnipeg, Manitoba R3T 1T9
K - 6	32	269-4101	Dalhousie School, 262 Dalhousie Drive, Winnipeg, Manitoba R3T 2Z1
10 - 12	42	269-2130	Fort Richmond Collegiate, 99 Killarney Avenue, Winnipeg, Manitoba R3T 3B3
K - 9	25	452-3040	General Byng School, 1250 Beaumont Street, Winnipeg, Manitoba R3T 0L8
K - 6	15	452-8761	Oakenwald School, 666 Oakenwald Avenue, Winnipeg, Manitoba R3T 1M4
7 - 9	15	474-1378	Pembina Crest School, 1551 Pembina Highway, Winnipeg, Manitoba R3T 2E5
K - 6	20	261-9400	R. H. G. Bonnycastle School, 1100 Chancellor Drive, Winnipeg, Manitoba R3T 4W8
K - 6	18	453-4631	Ralph Maybank School, 20 Donnelly Street, Winnipeg, Manitoba R3T 0S4
K - 6	30	269-1400	Ryerson School, 10 Ryerson Avenue, Winnipeg, Manitoba R3T 3P9
K - 6	20	269-5677	St. Avila School, 633 Patricia Avenue, Winnipeg, Manitoba R3T 3A8
10 - 12	55	453-8023	Vincent Massey Collegiate, 975 Dowker Avenue, Winnipeg, Manitoba R3T 1R7
7 - 9	12	452-8968	Viscount Alexander School, 810 Waterford Avenue, Winnipeg, Manitoba R3T 1G7
		257-7827	ST. VITAL SCHOOL DIVISION NO. 6 - SUPERINTENDENT: 900 ST. MARY'S ROAD, WINNIPEG, MANITOBA R2M 3R3
10 - 12	48	256-4366	Dakota Collegiate, 661 Dakota Street, Winnipeg, Manitoba R2M 3K3
K - 9	29	257-2904	Darwin School, 175 Darwin Street, Winnipeg, Manitoba R2M 4A9
K - 6	22	256-1135	Dr. D. W. Penner School, 100 Greenwood Avenue, Winnipeg, Manitoba R2M 2T3
K - 9	39	253-0641	Ecole Lavallee (Francophone), 505 St. Anne's Road, Winnipeg, Manitoba R2M 3E7
10 - 12	43	233-3986	Glenlawn Collegiate, 770 St. Mary's Road, Winnipeg, Manitoba R2M 3N7
K - 5	13	233-3619	Glenwood School, 51 Blenheim Avenue, Winnipeg, Manitoba R2M 0H9
K - 6	27	253-9421	Hastings Elementary School, 95 Pulberry Street, Winnipeg, Manitoba R2M 3X5
7 - 9	15	253-9704	Hastings Junior High, 50 Hastings Boulevard, Winnipeg, Manitoba R2M 2E3
K - 9	14	253-0411	Lavallee School (Anglophone), 511 St. Anne's Road, Winnipeg, Manitoba R2M 3E4
K - 9	24	257-8114	Minnetonka School, 200 Minnetonka Street, Winnipeg, Manitoba R2M 3Y6
1 - 6	4	256-0036	Mountbatten School, Lot 164 St. Mary's Road, St. Germain, Manitoba R0G 2A0
S - S	9	256-4301	St. Amant Educational Centre, 440 River Road, Winnipeg, Manitoba R2M 3Z9
K - 5	21	253-2646	St. George School, 151 St. George Road, Winnipeg, Manitoba R2M 3J2
2 - 6	14	257-0124	St. Vital Immersion Program - Norberry, 3 Molgat Avenue, Winnipeg, Manitoba R2M 1X3
K - 1	7	265-9850	St. Vital Immersion Program - Varennes, 22 Varennes Avenue, Winnipeg, Manitoba R2M 0N1
K - 5	11	256-1923	Varennes School, 22 Varennes Avenue, Winnipeg, Manitoba R2M 0N1
K - 5	37	253-8234	Victor H. L. Wyatt School, 485 Meadowood Drive, Winnipeg, Manitoba R2M 5C1
K - 5	24	253-9873	Victor Mager School, 81 Bellveau Avenue, Winnipeg, Manitoba R2M 1S6
K - 9	16	247-4057	Windsor School, 90 Cunnington Avenue, Winnipeg, Manitoba R2M 0W7
		237-0212	NORWOOD SCHOOL DIVISION NO. 8 - SUPERINTENDENT: 200 ST. MARY'S ROAD, WINNIPEG, MANITOBA R2H 1H9
M - 6	7	233-7983	Archwood School, 800 Archibald Street, Winnipeg, Manitoba R2J 0Y4
K - 12	35	233-4327	Ecole Precieux-Sang, 209 Kenny Street, Winnipeg, Manitoba R2H 2E5
S - S	13	237-1583	H. L. Softley School, 52 Birchdale Avenue, Winnipeg, Manitoba R2H 1R9
K - 6	15	233-0147	King George V School, 261 Youville Street, Winnipeg, Manitoba R2H 2S7
10 - 12	20	237-0219	Nelson McIntyre Collegiate, 188 St. Mary's Road, Winnipeg, Manitoba R2H 1H9
K - 9	16	237-0202	Nordale School, 99 Birchdale Avenue, Winnipeg, Manitoba R2H 1S2
7 - 9	12	233-7079	Queen Elizabeth School, 363 Enfield Crescent, Winnipeg, Manitoba R2H 1C6
		667-7130	RIVER EAST SCHOOL DIVISION NO. 9 - SUPERINTENDENT: 589 ROCH STREET, WINNIPEG, MANITOBA R2K 2P7
K - 6	9	334-1863	Angus McKay School, 850 Woodvale Street, Winnipeg, Manitoba R2K 2G9
K - 6	33	669-1277	Bertrun E. Glavin Elementary, 166 Antrim Road, Winnipeg, Manitoba R2K 3L2
K - 4	8	668-8072	Birds Hill School, Birds Hill, Manitoba R0E 0H0
7 - 9	40	668-9442	Chief Peguis Junior High School, 1400 Rothesay Street, Winnipeg, Manitoba R2G 1V2
K - 6	24	668-9438	Donwood School, 400 Donwood Drive, Winnipeg, Manitoba R2G 0X4
K - 4	14	334-1467	Dr. F. W. L. Hamilton School, Box 20, Group 320, R. R. #3, Winnipeg, Manitoba R3C 2E7
K - 6	19	669-4430	Emerson Elementary, 923 Emerson Avenue, Winnipeg, Manitoba R2G 1G3
K - 6	18	667-1812	Hampstead School, 920 Hampstead Avenue, Winnipeg, Manitoba R2K 2A3
K - 6	31	669-1280	John de Graff School, 1020 Lowlda Street, Winnipeg, Manitoba R2K 3Z4
7 - 9	22	338-7903	John Henderson Junior High School, 930 Brazier Street, Winnipeg, Manitoba R2K 2P3
K - 9	43	339-1984	John Pritchard School, 1490 Henderson Highway, Winnipeg, Manitoba R2G 1N5
10 - 12	92	667-2960	Kildonan East Reg. Sec. School, 845 Concordia Avenue, Winnipeg, Manitoba R2K 2M6
K - 6	11	334-3143	Lord Wolseley School, 939 Henderson Highway, Winnipeg, Manitoba R2K 2M2
K - 6	35	668-9015	Maple Leaf School, 251 McIvor Avenue, Winnipeg, Manitoba R2G 0Z7
K - 6	11	334-0362	McLeod School, 530 McLeod Avenue, Winnipeg, Manitoba R2K 0B5

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
			RIVER EAST SCHOOL DIVISION NO. 9 - Continued
9 - 12	42	667-1103	Miles Macdonell Collegiate, 757 Roch Street, Winnipeg, Manitoba R2K 2R1
7 - 9	30	668-1526	Horse Place Junior High School, 781 Prince Rupert Avenue, Winnipeg, Manitoba R2K 1W6
7 - 9	19	666-0843	Munroe Junior High School, 405 Munroe Avenue, Winnipeg, Manitoba R2K 1H5
K - 6	15	668-9045	Neil Campbell School, 845 Colspie Street, Winnipeg, Manitoba R2K 2V5
K - 6	14	667-6136	Polson School, 491 Munroe Avenue, Winnipeg, Manitoba R2K 1H5
K - 6	14	667-5727	Prince Edward School, 649 Brazier Street, Winnipeg, Manitoba R2K 2M4
K - 6	22	334-7460	Princess Margaret School, 367 Hawthorne Avenue, Winnipeg, Manitoba R2G 0H6
10 - 12	66	338-4611	River East Collegiate, 295 Sutton Avenue, Winnipeg, Manitoba R2G 0T1
5 - 9	23	668-8137	Robert Andrews School, Box 20, Group 320, R. R. #3, Winnipeg, Manitoba R3C 2E7
K - 6	22	668-9304	Salisbury School, 795 Prince Rupert Avenue, Winnipeg, Manitoba R2K 1W6
K - 6	12	667-0413	Sherwood School, 509 Gray Street, Winnipeg, Manitoba R2K 2Z1
K - 6	12	339-3163	Springfield Heights School, 505 Sharron Bay, Winnipeg, Manitoba R2G 0H8
7 - 9	24	668-6249	Valley Gardens Jr. High School, 220 Antrim Road, Winnipeg, Manitoba R2K 3L2
		586-9651	**SEVEN OAKS SCHOOL DIVISION NO. 10 - SUPERINTENDENT: 375 JEFFERSON AVENUE, WINNIPEG, MANITOBA R2V 0W4**
K - 6	28	632-6314	Arthur E. Wright Community School, 1520 Jefferson Avenue, Winnipeg, Manitoba R3P 1K1
K - 6	17	334-4371	Centennial School, 240 Royal Avenue, Winnipeg, Manitoba R2V 1H7
K - 6	11	339-5029	Collicutt School, 75 Cottingham Street, Winnipeg, Manitoba R2V 3B5
7 - 9	30	338-9373	Edmund Partridge Jr. High School, 1874 Main Street, Winnipeg, Manitoba R2V 2A6
K - 6	29	633-5641	Elwick Community School, 30 Haberley Road, Winnipeg, Manitoba R2P 0E2
K - 6	13	338-9341	Forest Park School, 130 Forest Park Drive, Winnipeg, Manitoba R2V 2R8
10 - 12	41	339-2058	Garden City Collegiate, 711 Jefferson Avenue, Winnipeg, Manitoba R2V 0P7
1 - 6	9	339-7112	Governor Semple School, 150 Hartford Avenue, Winnipeg, Manitoba R2V 0V7
1 - 6	15	339-6819	H. C. Avery School, 10 Marigold Bay, Winnipeg, Manitoba R2V 2M1
K - 6	27	633-8870	James Nisbet Community School, 70 Doubleday Drive, Winnipeg, Manitoba R2P 0P4
7 - 9	31	338-0381	Jefferson Junior High School, 707 Jefferson Avenue, Winnipeg, Manitoba R2V 0P7
7 - 9	37	632-6636	Ken Seaford Junior High School, 374 Adsum Drive, Winnipeg, Manitoba R2P 1J1
10 - 12	27	632-6641	Maples Collegiate, 1330 Jefferson Avenue, Winnipeg, Manitoba R2P 1L3
K - 6	15	338-9384	Margaret Park School, 385 Cork Avenue, Winnipeg, Manitoba R2V 1R6
K - 6	14	339-6366	R. F. Morrison School, 25 Morrison Street, Winnipeg, Manitoba R2V 3B3
2 - 6	4	339-4319	Seven Oaks School, 172 Smithfield Avenue, Winnipeg, Manitoba R2V 0C2
K - 6	16	586-1732	Victory School, 395 Jefferson Avenue, Winnipeg, Manitoba R2V 0N3
10 - 12	31	586-8436	West Kildonan Collegiate, 800 Salter Street, Winnipeg, Manitoba R2V 2E6
K - 9	24	339-1964	West St. Paul School, 3740 Main Street, Winnipeg, Manitoba R3C 2E4
		482-5942	**LORD SELKIRK SCHOOL DIVISION NO. 11 - SUPERINTENDENT: 205 MERCY STREET, SELKIRK, MANITOBA R1A 2C8**
K - 5	12	482-3265	Centennial School, 19 Centennial Avenue, Selkirk, Manitoba R1A 0C8
K - 6	23	482-4326	Daerwood School, 211 Main Street, Selkirk, Manitoba R1A 1R7
K - 9	33	482-4521	Happy Thought School, Box 6, East Selkirk, Manitoba R0E 0W0
7 - 9	21	757-9881	Lockport School, Box 2000, Selkirk, Manitoba R1A 2L8
10 - 12	69	482-6926	Lord Selkirk Reg. Sec. School, 221 Mercy Street, Selkirk, Manitoba R1A 2C8
K - 6	10	482-4499	Mapleton School, Box 17, Group 349, R. R. #3, Selkirk, Manitoba R1A 2A8
K - 6	19	482-3677	Robert Smith Elementary, 300 Sophia Street, Selkirk, Manitoba R1A 2E2
K - 6	14	482-3614	Ruth Hooker School, 430 Morris Avenue, Selkirk, Manitoba R1A 1B4
M - 3	1	766-2240	Scanterbury School, Scanterbury, Manitoba R0E 1W0
7 - 9	33	482-8514	Selkirk Jr. High School, 516 Stanley Avenue, Selkirk, Manitoba R1A 0S1
K - 6	24	334-6083	St. Andrews School, Box 4, Group 107, R. R. #1C, Winnipeg, Manitoba R3C 2E4
K - 9	10	754-2240	Walter Whyte School, Grand Marais, Manitoba R0E 0T0
K - 6	10	738-4700	William S. Patterson School, Clandeboye, Manitoba R0C 0P0
		224-1271	**TRANSCONA-SPRINGFIELD SCHOOL DIVISION NO. 12 - SUPERINTENDENT: 760 KILDARE AVENUE E., WINNIPEG, MANITOBA R2C 3Z4**
K - 6	14	866-2962	Anola Elementary, Anola, Manitoba R0E 0A0
6 - 8	28	224-4231	Arthur Day Junior High School, 43 Whitehall Boulevard, Winnipeg, Manitoba R2C 0Y3
K - 9	27	222-5281	Bernie Wolfe Community School, 95 Bournais Drive, Winnipeg, Manitoba R2C 3Z2
K - 9	16	222-9187	Central School, 604 Day Street, Winnipeg, Manitoba R2C 1B6
K - 6	13	853-7929	Dugald Elementary, Dugald, Manitoba R0E 0K0
K - 8	18	222-1378	Ecole Centrale, 604 Day Street, Winnipeg, Manitoba R2C 1B6
1 - 8	1	268-3451	Grafton School, Anola, Manitoba R0E 0A0
K - 5	27	222-4291	Harold Hatcher School, 500 Radonda Street, Winnipeg, Manitoba R2C 3T7
1 - 6	3	755-2214	Hazelridge School, Hazelridge, Manitoba R0E 0Y0
7 - 9	23	224-4235	John W. Gunn Jr. High School, 351 Harold Avenue West, Winnipeg, Manitoba R2C 2C9
K - 6	24	222-7375	Margaret Underhill School, 25 Regina Place, Winnipeg, Manitoba R2C 0S5
9 - 12	54	222-6711	Murdoch MacKay Collegiate, 260 Radonda Street, Winnipeg, Manitoba R2C 1L6
K - 6	30	284-9660	Oakbank Elementary, Oakbank, Manitoba R0E 1J0
6 - 9	13	224-2207	Park Circle Secondary School, 706 Day Street, Winnipeg, Manitoba R2C 1B6
K - 6	19	222-3238	Radisson School, 1105 Winona Street, Winnipeg, Manitoba R2C 2P9
K - 6	22	222-3254	Regent Park School, 411 Moroz Street, Winnipeg, Manitoba R2C 2X4
K - 8	1	866-3293	Richland School, Dugald, Manitoba R0E 0K0
10 - 12	21	284-9661	Springfield Collegiate, Oakbank, Manitoba R0E 1J0
7 - 9	23	475-1364	Springfield Junior High School, Oakbank, Manitoba R0E 1J0
10 - 12	35	224-3231	Transcona Collegiate, 1305 Winona Street, Winnipeg, Manitoba R2C 2P9
K - 6	19	224-3248	Wayoata School, 605 Wayoata Street, Winnipeg, Manitoba R2C 1J8
K - 6	16	222-8093	Westview School, 600 Hoka Street, Winnipeg, Manitoba R2C 2V1

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
		268-2465	AGASSIZ SCHOOL DIVISION NO. 13 - SUPERINTENDENT: P. O. BOX 1206, BEAUSEJOUR, MANITOBA ROE 0C0
K - 4	20	268-2664	Beausejour Elementary, Box 869, Beausejour, Manitoba ROE 0C0
4 - 6	7	345-2462	Centennial School, Box 219, Lac du Bonnet, Manitoba ROE 1A0
5 - 12	43	268-2423	Edward Schreyer School, Box 20, Beausejour, Manitoba ROE 0C0
1 - 6	7	268-1158	Garson-Tyndall School, Tyndall, Manitoba ROE 2B0
		268-1804	(Garson)
1 - 8	1	348-2914	Grosse Colony School, River Hills, Manitoba ROE 1T0
1 - 8	1	265-3315	Hofer School, R. R. #3, Beausejour, Manitoba ROE 0C0
7 - 12	21	345-2585	Lac du Bonnet Senior School, Box 906, Lac du Bonnet, Manitoba ROE 1A0
K - 3	9	345-2746	Park Avenue School, Box 460, Lac du Bonnet, Manitoba ROE 1A0
K - 12	27	367-8401	Powerview School, Powerview, Manitoba ROE 1P0
K - 6	4	426-5559	Reynolds Elementary, Hadashville, Manitoba ROE 0X0
K - 9	1	345-2526	Springwell Elementary, R. R. #1, Lac du Bonnet, Manitoba ROE 1A0
K - 12	26	348-2595	Whitemouth School, Box 187, Whitemouth, Manitoba ROE 2G0
		422-5369	SEINE RIVER SCHOOL DIVISION NO. 14 - SUPERINTENDENT: BOX 160, STE. ANNE, MANITOBA ROA 1R0
		284-7842	(Winnipeg)
K - 7	1	878-2736	Blackmore School, Ile-des-Chenes, Manitoba ROA 0T0
K - 6	17	878-2929	Ecole Elementaire Loratte, Loratte, Manitoba ROA 0Y0
K - 9	25	878-2898	Ecole Ile-des-Chenes, Ile-des-Chenes, Manitoba ROA 0T0
K - 9	13	878-2546	Ecole Legimodière, Loratte, Manitoba ROA 0Y0
K - 9	13	261-0380	Ecole Noel-Ritchot, 45 Avenue de la Digue, St. Norbert, Manitoba R3V 1M7
K - 9	19	422-5490	Ecole Richer, Richer, Manitoba ROA 1S0
K - 8	9	424-5287	Ecole Saint-Joachim, La Broquerie, Manitoba ROA 0W0
9 - 12	5	424-5368	Ecole Secondaire La Broquerie, La Broquerie, Manitoba ROA 0W0
7 - 12	21	878-2887	Ecole Secondaire Loratte, Loratte, Manitoba ROA 0Y0
K - 9	17	883-2182	Ecole St. Adolphe, St. Adolphe, Manitoba ROA 1S0
K - 9	17	269-2106	Ecole St. Norbert Immersion, 870 Avenue Ste. Therese, St. Norbert, Manitoba R3V 1H8
K - 12	22	422-5417	Ecole Ste. Anne (Francais), Box 119, Ste. Anne, Manitoba ROA 1R0
K - 9	6	424-5287	La Broquerie Elementary, La Broquerie, Manitoba ROA 0W0
1 - 6	2	736-4205	La Salle School, La Salle, Manitoba ROG 1B0
K - 6	20	269-1503	Parc la Salle School, 190 Houde Drive, St. Norbert, Manitoba R3V 1C5
7 - 12	27	269-4920	St. Norbert Collegiate, 870 Avenue Ste. Therese, St. Norbert, Manitoba R3V 1H8
K - 12	22	422-5505	Ste. Anne School (English), Box 119, Ste. Anne, Manitoba ROA 1R0
K - 9	5	429-2273	Woodridge School, Woodridge, Manitoba ROA 2N0
		326-6471	HANOVER SCHOOL DIVISION NO. 15 - SUPERINTENDENT: BOX 2170, STEINBACH, MANITOBA ROA 2A0
K - 9	17	326-1757	Blumenort School, Box 100, Blumenort, Manitoba ROA 0C0
K - 8	10	388-4101	Bothwell School, New Bothwell, Manitoba ROA 1C0
K - 6	20	326-3325	Elmdale School, Box 1207, Steinbach, Manitoba ROA 2A0
4 - 12	21	434-6435	Green Valley School, Box 29, Grunthal, Manitoba ROA 0R0
K - 9	15	377-4751	Kleefeld School, Box 80, Kleefeld, Manitoba ROA 0V0
K - 12	14	355-4020	Landmark School, Box 40, Landmark, Manitoba ROA 0X0
7 - 12	17	388-4496	Niverville Collegiate, Box 188, Niverville, Manitoba ROA 1E0
K - 6	19	388-4861	Niverville Elementary, Box 239, Niverville, Manitoba ROA 1E0
K - 3	10		South Oaks Elementary School, Grunthal, Manitoba ROA 0R0
K - 6	19	326-3518	Southwood School, Box 580, Steinbach, Manitoba ROA 2A0
7 - 9	30	326-6481	Steinbach Junior High School, Box 1810, Steinbach, Manitoba ROA 2A0
10 - 12	49	326-6426	Steinbach Regional Sec. School, Box 2380, Steinbach, Manitoba ROA 2A0
K - 6	23	326-6110	Woodlawn School, Box 430, Steinbach, Manitoba ROA 2A0
		427-2091	BOUNDARY SCHOOL DIVISION NO. 16 - SUPERINTENDENT: BOX 11A, DOMINION CITY, MANITOBA ROA 0H0
K - 3	5	427-2879	Dominion City Primary School, Dominion City, Manitoba ROA 0H0
K - 8	4	373-2624	Emerson Elementary, Emerson, Manitoba ROA 0L0
K - 8	1	427-2223	Glenway Colony School, Dominion City, Manitoba ROA 0H0
K - 6	3	423-2312	Pine Creek School, Piney, Manitoba ROA 1K0
4 - 12	21	427-2143	Roseau Valley Collegiate, Dominion City, Manitoba ROA 0H0
4 - 12	25	425-3535	Shevchenko School, Box 154, Vita, Manitoba ROA 2K0
K - 3	7	425-3275	Shevchenko Primary School, Vita, Manitoba ROA 2K0
		433-7815	RED RIVER SCHOOL DIVISION NO. 17 - SUPERINTENDENT: BOX 219, ST. PIERRE JOLYS, MANITOBA ROA 1V0
1 - 8	1	347-5682	Albright School, Morris, Manitoba ROG 1K0
K - 9	2	433-7413	Crystal Springs School, Ste. Agathe, Manitoba ROG 1Y0
1 - 8	4	737-2215	Letellier Elementary, Letellier, Manitoba ROG 1C0
K - 6	10	758-3366	St. Jean Elementary, St. Jean Baptiste, Manitoba ROG 2B0
7 - 12	15	758-3501	St. Jean Secondary School, St. Jean Baptiste, Manitoba ROG 2B0
K - 9	12	347-5255	St. Malo School, St. Malo, Manitoba ROA 1T0
7 - 12	13	433-7938	St. Pierre Collegiate, St. Pierre Jolys, Manitoba ROA 1V0
K - 7	14	433-7706	St. Pierre Elementary, St. Pierre Jolys, Manitoba ROA 1V0
K - 9	11	882-2275	Ste. Agathe Elementary, Ste. Agathe, Manitoba ROG 1Y0
1 - 9	1	257-1954	Suncrest Colony School, Tourond, Manitoba ROA 2G0

GRADES	NUMBER OF TEACHERS		TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
			324-6491	RHINELAND SCHOOL DIVISION NO. 18 - SUPERINTENDENT: BOX 390, ALTONA, MANITOBA ROG 0B0
K - 3	14		324-8611	Elmwood School, Box 1297, Altona, Manitoba ROG 0B0
K - 8	9		327-5344	Gretna Consolidated School, Box 90, Gretna, Manitoba ROG 0V0
1 - 8	3		327-5247	Kronsthal School, Box 280, Gretna, Manitoba ROG 0V0
1 - 8	3		324-6134	New Hope School, Box 637, Altona, Manitoba ROG 0B0
7 - 8	10		324-8206	Parkside School, Box 1417, Altona, Manitoba ROG 0B0
1 - 6	5		324-6332	Rosenfeld School, Box 33, Rosenfeld, Manitoba ROG 1X0
S - S	4		324-6491	Special Education Unit, Box 390, Altona, Manitoba ROG 0B0
9 - 12	26		324-6416	W. C. Miller Collegiate, Box 910, Altona, Manitoba ROG 0B0
4 - 6	11		324-5319	West Park School, Box 360, Altona, Manitoba ROG 0B0
			746-2317	MORRIS-MACDONALD SCHOOL DIVISION NO. 19 - SUPERINTENDENT: BOX 400, MORRIS, MANITOBA ROG 1X0
1 - 6	2		736-4083	Domain School, Domain, Manitoba ROG 0H0
K - 6	8		736-2282	J. A. Cuddy Elementary, Box 148, Sanford, Manitoba ROG 2J0
K - 9	10		746-8638	Lowe Farm School, Box 250, Lowe Farm, Manitoba ROG 1E0
K - 12	30		746-2612	Morris School, Box 548, Morris, Manitoba ROG 1X0
1 - 6	3		895-0004	Oak Bluff Elementary, Oak Bluff, Manitoba ROG 1H0
K - 6	1		735-2863	Peace Valley School, Starbuck, Manitoba ROG 2P0
K - 12	16		746-8355	Rosenort School, Box 70, Rosenort, Manitoba ROG 1W0
7 - 12	17		736-2366	Sanford Collegiate, Box 70, Sanford, Manitoba ROG 2J0
K - 9	10		735-2779	Starbuck School, Box 7, Starbuck, Manitoba ROG 2P0
			353-2828	WHITE HORSE PLAIN SCHOOL DIVISION NO. 20 - SUPERINTENDENT: BOX 147, ELIE, MANITOBA ROH 0H0
1 - 10	2		864-2656	Barrickman Hutterite School (Headingley), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
K - 9	2		267-2268	Bon Homme School (Elie), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
1 - 6	3		353-2737	Elie Elementary, Elie, Manitoba ROH 0H0
1 - 6	1		436-2269	Fannystelle School, Fannystelle, Manitoba ROG 0P1
K - 9	2		353-2331	Huron School (Elie), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
1 - 10	2		864-2101	Iberville School (Headingley), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
1 - 9	2		353-2337	James Valley School (Elie), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
K - 8	1		864-2505	Lakeside School (Headingley), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
K - 9	1		864-2207	Maxwell School (Headingley), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
K - 9	1		353-2390	Milltown Elementary (Elie), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
1 - 6	2		646-2410	Oak Point School, Oak Point, Manitoba ROC 2J0
K - 9	1		267-2547	Point Colony School (Poplar Point), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
K - 9	1		353-2324	Rosedale School (Elie), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
1 - 6	3		243-2116	St. Ambroise School, St. Ambroise, Manitoba ROH 1G0
K - 6	8		353-2869	St. Eustache School, St. Eustache, Manitoba ROH 1H0
K - 6	8		864-2868	St. Francois Xavier School, Box 52, St. Francois Xavier, Manitoba ROH 1J0
K - 12	17		646-2209	St. Laurent School, St. Laurent, Manitoba ROC 2S0
7 - 12	20		353-2084	St. Paul's Collegiate, Elie, Manitoba ROH 0H0
K - 8	1		353-2036	Waldheim Elementary (Elie), c/o Hutterian Colony Schools, Elie, Manitoba ROH 0H0
			467-8485	INTERLAKE SCHOOL DIVISION NO. 21 - SUPERINTENDENT: BOX 549, STONEWALL, MANITOBA ROC 2Z0
1 - 8	5		467-2501	Balmoral School, Balmoral, Manitoba ROC 0H0
1 - 8	3		467-2683	Brant School, Argyle, Manitoba ROC 0B0
5 - 8	3		467-2560	Grosse Isle School, Grosse Isle, Manitoba ROC 1G0
K - 9	1	(Upg.)	633-2196	Kelsey School, Rosser, Manitoba ROH 1E0
1 - 6	2		886-2474	Komarno School, Komarno, Manitoba ROC 1R0
1 - 8	1	(Upg.)	475-2574	Lightly School, Balmoral, Manitoba ROC 0H0
1 - 8	1			New Haven Colony School, Argyle, Manitoba ROC 0B0
1 - 8	1		886-2294	Omega School, Teulon, Manitoba ROC 2B0
1 - 9	1		467-5471	Rock Lake School, Grosse Isle, Manitoba ROC 1G0
1 - 4	3		467-2717	Rosser School, Rosser, Manitoba ROH 1E0
K - 8	36		467-8347	Stonewall Centennial School, Stonewall, Manitoba ROC 2Z0
9 - 12	31		467-5486	Stonewall Collegiate, Box 610, Stonewall, Manitoba ROC 2Z0
K - 8	14		344-5459	Stony Mountain Elementary, Stony Mountain, Manitoba ROC 3A0
7 - 12	24		886-2593	Teulon Collegiate, Teulon, Manitoba ROC 3B0
K - 6	16		886-2161	Teulon Elementary, Teulon, Manitoba ROC 3B0
9 - 12	16		322-5586	Warren Collegiate, Warren, Manitoba ROC 3E0
K - 8	13		322-5576	Warren Elementary, Warren, Manitoba ROC 3E0
K - 8	10		383-5674	Woodlands School, Woodlands, Manitoba ROC 3H0
			642-5186	EVERGREEN SCHOOL DIVISION NO. 22 - SUPERINTENDENT: BOX 1200, GIMLI, MANITOBA ROC 1B0
7 - 12	17		376-2605	Arborg Collegiate, Box 220, Arborg, Manitoba ROC 0A0
K - 6	15		376-5054	Arborg Elementary, Box 670, Arborg, Manitoba ROC 0A0
1 - 3	1		643-5545	Fraserwood Elementary, Box 91, Fraserwood, Manitoba ROC 1A0
7 - 12	30		642-5464	Gimli Composite High School, Box 1260, Gimli, Manitoba ROC 1B0
K - 6	19		642-8131	Gimli Elementary, Box 1170, Gimli, Manitoba ROC 1B0
7 - 12	16		378-2293	Riverton Collegiate, Box 340, Riverton, Manitoba ROC 2R0
K - 6	13		378-5505	Riverton Elementary, Box 280, Riverton, Manitoba ROC 2R0
K - 6	11		389-2176	Winnipeg Beach School, Box 130, Winnipeg Beach, Manitoba ROC 3G0

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
		739-2101	LAKESHORE SCHOOL DIVISION NO. 23 - SUPERINTENDENT: BOX 100, ERIKSDALE, MANITOBA ROC 0W0
K - 9	9	768-2396	Alf Cuthbert School, Moosehorn, Manitoba ROC 2E0
K - 12	27	768-2571	Ashern Central School, Ashern, Manitoba ROC 0E0
K - 6	1	372-6992	Broad Valley Colony School, Broad Valley, Manitoba ROC 0K0
K - 6	3	768-2086	Dog Creek School, Vogar, Manitoba ROC 3C0
K - 12	18	739-2635	Eriksdale Schools, Eriksdale, Manitoba ROC 0W0
7 - 12	12	372-6459	Fisher Branch Collegiate, Fisher Branch, Manitoba ROC 0Z0
K - 6	12	372-6615	Fisher Branch Elementary, Fisher Branch, Manitoba ROC 0Z0
K - 9	6	278-3347	Inwood School, Inwood, Manitoba ROC 1P0
K - 12	19	762-5610	Lundar School, Lundar, Manitoba ROC 1Y0
K - 9	1	372-6945	Marble Ridge School, Marble Ridge Colony, Hodgson, Manitoba ROC 1N0
K - 8	4	664-2115	Poplarfield Elementary, Poplarfield, Manitoba ROC 2W0
1 - 7	2	449-2225	Steep Rock Elementary, Steep Rock, Manitoba ROC 2Y0
		857-8756	PORTAGE LA PRAIRIE SCHOOL DIVISION NO. 24 - SUPERINTENDENT: 535 - 3RD STREET N. W., PORTAGE LA PRAIRIE MANITOBA R1N 2C
K - 9	1	274-2712	Airport Colony School, Macdonald, Manitoba R0H 0S0
10 - 12	25	857-7684	Arthur Meighen High School, Portage la Prairie, Manitoba R1N 0Y2
K - 9	2	267-2543	Brennan School, Elm River Colony, Newton Siding, Manitoba R0H 0Y0
K - 9	26	857-4568	Crescentview School, Wilkinson Crescent, Portage la Prairie, Manitoba R1N 0Y2
K - 6	10	857-7687	Fort la Reine School, 36 - 13th Street N. W., Portage la Prairie, Manitoba R1N 2T5
K - 8	4	857-6586	High Bluff School, High Bluff, Manitoba R0H 0K0
1 - 7	1	267-2292	Ingleside Grande Colony School, Oakville, Manitoba R0H 0Y0
K - 9	31	857-7698	La Verendrye School, 500 - 7th Avenue, N. W., Portage la Prairie, Manitoba R1N 0A5
K - 9	1	252-2727	New Rosedale School, Box 460, Portage la Prairie, Manitoba R1N 3B7
K - 4	7	857-4564	North Memorial School, 410 - 6th Avenue N. E., Portage la Prairie, Manitoba R1N 0B4
K - 9	13	267-2733	Oakville Elementary, Oakville, Manitoba R0H 0Y0
K - 6	2	243-2156	Poplar Point School, Poplar Point, Manitoba R0H 0Z0
9 - 12	26	857-4551	Portage Collegiate Institute, 15 - 4th Street S. W., Portage la Prairie, Manitoba R1N 2E7
K - 9	31	857-4501	Prince Charles School, 65 - 3rd Street S. W., Portage la Prairie, Manitoba R1N 2B6
K - 9	1	243-2693	Sommerfeld Colony School, High Bluff, Manitoba R0H 0K0
K - 9	1	267-2812	Sunnyside School, R. R. #3, Box 52, Portage la Prairie, Manitoba R1N 3A3
K - 6	17	857-4590	Victoria School, 32 - 5th Street S. E., Portage la Prairie, Manitoba R1N 1J2
K - 6	2	274-2175	Westbourne School, Westbourne, Manitoba R0H 1P0
K - 9	2	243-2642	Woodland Colony School, Box 7, Poplar Point, Manitoba R0H 0Z0
1 - 9	24	857-3975	Yellowquill School, Box 1000, Portage la Prairie, Manitoba R1N 3C4
		745-2003	MIDLAND SCHOOL DIVISION NO. 25 - SUPERINTENDENT: CARMAN, MANITOBA R0G 0J0
1 - 4	1	744-2292	Altamont School, Altamont, Manitoba R0C 0A0
1 - 8	1	828-3398	Boyne View School, Rose Valley Colony, Graysville, Manitoba R0G 0T0
7 - 12	38	745-2001	Carman Collegiate, Carman, Manitoba R0G 0J0
K - 6	22	745-2623	Carman Elementary, Carman, Manitoba R0G 0J0
K - 12	10	436-2354	Elm Creek School, Elm Creek, Manitoba R0G 0N0
1 - 6	4	828-3567	Graysville School, Graysville, Manitoba R0G 0T0
K - 9	1	822-4777	Maple Creek School, R. R. #1, Box 131, Morden, Manitoba R0G 1J0
7 - 12	9	435-2441	Miami Collegiate, Box 236, Miami, Manitoba R0G 1H0
K - 6	10	435-2434	Miami Elementary, Miami, Manitoba R0G 1H0
1 - 6	4	343-2023	Roland School, Roland, Manitoba R0G 1T0
1 - 6	2	828-3510	Roseisle School, Roseisle, Manitoba R0G 1V0
1 - 6	3	626-3323	Sperling School, Sperling, Manitoba R0G 2N0
		325-7008	GARDEN VALLEY SCHOOL DIVISION NO. 26 - SUPERINTENDENT BOX 3000, WINKLER, MANITOBA R0G 2X0
1 - 8	1	325-8576	Birkenhead School, R. R. #1, Box 55A, Group 40, Winkler, Manitoba R0G 2X0
K - 8	3	325-7208	Blumenfeld School, Box 329, Group 25, R. R. #1, Winkler, Manitoba R0G 2X0
1 - 8	2	325-4412	Chortitz School, Box 156, Group 5, R. R. #1, Winkler, Manitoba R0G 2X0
1 - 8	1		Ekfrid School, Blumengart Colony, Box 384, Plum Coulee, Manitoba R0G 1R0
9 - 12	31	325-8008	Garden Valley Collegiate, Box 3000, Winkler, Manitoba R0G 2X0
1 - 8	3	829-3568	Gnadenthal School, Box 57, Plum Coulee, Manitoba R0G 1R0
1 - 8	3	325-8589	Hochfeld School, Box 255, Group 30, R. R. #1, Winkler, Manitoba R0G 2X0
1 - 8	2	325-8474	Osterwick School, Box 385, Group 3, R. R. #1, Winkler, Manitoba R0G 2X0
K - 8	10	829-3288	Plum Coulee School, Box 93, Plum Coulee, Manitoba R0G 1R0
1 - 8	3	325-8608	Reinfeld School, Box 748, Winkler, Manitoba R0G 2X0
K - 8	3	325-8674	Reinland School, Box 201, Group 17, R. R. #1, Winkler, Manitoba R0G 2X0
1 - 4	2	325-7296	Rosengart School, Box 95, R. R. #1, Winkler, Manitoba R0G 2X0
1 - 8	2	325-7284	Schoenwiese School, R. R. #1, Box 52A, Group 37, Winkler, Manitoba R0G 2X0
K - 8	5	325-8592	Southwood Elementary, Box 541, R. R. #1, Winkler, Manitoba R0G 2X0
K - 8	42	325-9501	Winkler Elementary, Box 3500, Winkler, Manitoba R0G 2X0
		242-2797	PEMBINA VALLEY SCHOOL DIVISION NO. 27 - SUPERINTENDENT BOX 459, MANITOU, MANITOBA R0G 1G0
1 - 8	4	873-2676	Clearwater Elementary, Clearwater, Manitoba R0K 0H0
K - 6	6	873-2476	Crystal City Elementary, Crystal City, Manitoba R0K 0N0
1 - 8	2	246-2021	Darlingford Elementary, Darlingford, Manitoba R0G 0L0
1 - 6	3	242-2436	La Riviere Elementary, La Riviere, Manitoba R0G 1A0
3 - 6	7	242-2218	Manitou Elementary, Manitou, Manitoba R0G 1G0

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
			PEMBINA VALLEY SCHOOL DIVISION NO. 27 - Continued
K - 2	7	242-2844	Manitou Primary, Manitou, Manitoba ROG 1GO
1 - 8	2	529-2268	Mather Elementary, Mather, Manitoba ROK 1LO
7 - 12	15	242-2640	Nellie McClung Collegiate, Box 426, Manitou, Manitoba ROG 1GO
1 - 8	3	876-4769	Snowflake Elementary, Snowflake, Manitoba ROG 2KO
7 - 12	9	873-2147	Thomas Greenway Collegiate, Crystal City, Manitoba ROK 0NO
K - 9	1	246-2081	West Valley Elementary, Darlingford, Manitoba ROG 0LO
		248-2228	MOUNTAIN SCHOOL DIVISION NO. 28 - SUPERINTENDENT: BOX 160, NOTRE DAME DE LOURDES, MANITOBA ROG 1NO
K - 8	5	379-2130	Dandurand School, Haywood, Manitoba ROG 0W0
1 - 8	1	744-2596	Evergreen Colony School, Box 74, Altamont, Manitoba ROG 0A0
K - 10	1	252-2289	Fairholm Special School, Portage la Prairie, Manitoba R1N 3B9
K - 8	5	836-2872	Mariapolis School, Mariapolis, Manitoba ROK 1KO
7 - 12	11	248-2167	Notre Dame Collegiate, Notre Dame de Lourdes, Manitoba ROG 1MO
K - 6	9	248-2147	Notre Dame Elementary, Notre Dame de Lourdes, Manitoba ROG 1MO
K - 6	8	744-2830	Richard School, Somerset, Manitoba ROG 2LO
7 - 12	12	744-2751	Somerset Collegiate, Somerset, Manitoba ROG 2LO
1 - 8	3	836-2894	St. Alphonse Elementary, St. Alphonse, Manitoba ROK 1ZO
K - 12	25	379-2441	St. Claude School, St. Claude, Manitoba ROG 1ZO
1 - 8	4	744-2243	St. Leon Elementary, St. Leon, Manitoba ROG 2EO
K - 8	3	526-2185	Ste. Marie School, Bruxelles, Manitoba ROG 0GO
K - 8	6	836-2818	Swan Lake School, Swan Lake, Manitoba ROG 2SO
		827-2881	TIGER HILLS SCHOOL DIVISION NO. 29 - SUPERINTENDENT: BOX 490, GLENBORO, MANITOBA ROK 0XO
K - 12	11	535-2314	Baldur School, Box 240, Baldur, Manitoba ROK 0BO
K - 9	6	537-2263	Belmont Elementary, Belmont, Manitoba ROK 0CO
K - 9	1	526-2726	Boyne Valley School, Oak Ridge Colony, Holland, Manitoba ROG 0XO
1 - 6	3	743-2094	Cypress River Elementary, Cypress River, Manitoba ROK 0PO
K - 12	22	827-2593	Glenboro School, Glenboro, Manitoba ROK 0XO
K - 8	2	535-2299	Glenora School, Glenora, Manitoba ROK 0Y0
K - 8	6	526-2179	Holland Elementary, Holland, Manitoba ROG 0XO
K - 12	18	825-2271	Pilot Mound School, Pilot Mound, Manitoba ROG 1PO
K - 8	3	749-2251	Rathwell School, Rathwell, Manitoba ROG 1SO
K - 8	1	743-2094	Sandy Bank School, Cypress River Colony, Cypress River, Manitoba ROK 0PO
K - 8	9	723-2737	Treherne Elementary, Treherne, Manitoba ROG 2V0
9 - 12	10	723-2781	Trehern High School, Box 16, Treherne, Manitoba ROG 2V0
		385-2216	PINE CREEK SCHOOL DIVISION NO. 30 - SUPERINTENDENT: BOX 420, GLADSTONE, MANITOBA ROJ 0T0
K - 8	16	637-2240	Austin Elementary, Box 130, Austin, Manitoba ROH 0C0
1 - 9	1	252-2645	Baker School, Box 241, Austin, Manitoba ROH 0C0
3 - 8	1	385-2746	Forest Home School, Riverdale Colony, Box 48, Gladstone, Manitoba ROJ 0T0
K - 8	13	385-2613	Gladstone Elementary, Box 478, Gladstone, Manitoba ROJ 0T0
1 - 8	1	466-2730	Hidden Valley School, Box 9, Austin, Manitoba ROH 0C0
K - 8	5	445-2181	Langruth Elementary, Box 148, Langruth, Manitoba ROH 0N0
9 - 12	14	685-2047	MacGregor Collegiate, Box 160, MacGregor, Manitoba ROH 0R0
K - 8	18	685-2249	MacGregor Elementary, Box 249, MacGregor, Manitoba ROH 0R0
K - 9	2	274-2400	Muller School, Bloomfield Colony, Lakeland, Manitoba ROH 0H0
K - 8	7	386-2250	Plumas Elementary, Box 40, Plumas, Manitoba ROJ 1P0
K - 8	6	252-2171	Rossendale School, Rossendale, Manitoba ROH 1C0
9 - 12	12	385-2845	William Morton Collegiate, Box 510, Gladstone, Manitoba ROJ 0T0
		476-2388	BEAUTIFUL PLAINS SCHOOL DIVISION NO. 31 - SUPERINTENDENT: BOX 700, NEEPAWA, MANITOBA ROJ 1H0
1 - 9	7	368-2373	Arden School, Arden, Manitoba ROJ 0B0
1 - 8	4	354-2166	Brookdale School, Brookdale, Manitoba ROK 0G0
7 - 12	16	834-2172	Carberry Collegiate, Box 372, Carberry, Manitoba ROK 0H0
K - 6	24	476-2323	Hazel M. Kellington School, Neepawa, Manitoba ROJ 1H0
K - 9	11	966-3487	J. M. Young School, Eden, Manitoba ROJ 0N0
7 - 12	35	476-3305	Neepawa Area Collegiate, Box 340, Neepawa, Manitoba ROJ 1H0
K - 6	17	834-2828	R. J. Waugh School, Carberry, Manitoba ROK 0H0
1 - 9	1	834-3141	Riverbend Colony School, Carberry, Manitoba ROK 0H0
1 - 9	1	368-2284	Riverside Hutterite School, Arden, Manitoba ROJ 0B0
1 - 9	1	354-2344	Spruce Woods School, Brookdale, Manitoba ROK 0G0
1 - 9	1	476-2778	Willerton School, Springhill Colony, Neepawa, Manitoba ROJ 1H0
		835-2067	TURTLE RIVER SCHOOL DIVISION NO. 32 - SUPERINTENDENT: BOX 59, McCREARY, MANITOBA ROJ 1B0
K - 9	10	767-2168	Alonsa School, Alonsa, Manitoba ROH 0A0
7 - 12	5	843-2259	Amaranth Collegiate, Amaranth, Manitoba ROH 0B0
K - 6	7	843-2438	Amaranth Elementary, Amaranth, Manitoba ROH 0B0
K - 9	7	352-4253	Glenella School, Glenella, Manitoba ROJ 0V0
1 - 8	2	352-4286	Grass River School, Glenella, Manitoba ROJ 0V0
K - 8	11	756-2181	Kelwood School, Kelwood, Manitoba ROJ 0Y0
9 - 12		756-2212	Kelwood School

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
			TURTLE RIVER SCHOOL DIVISION NO. 32 - Continued
1 - 9	7	447-2068	Laurier School, Laurier, Manitoba ROJ 1A0
K - 8	18	835-2375	McCreary School, McCreary, Manitoba ROJ 1B0
9 - 12		835-2083	McCreary School
1 - 9	2	756-2572	Robertson School, Riding Mountain, Manitoba ROJ 1T0
7 - 12	20	447-2088	Ste. Rose Collegiate, Ste. Rose du Lac, Manitoba ROL 1S0
K - 6	13	447-2383	Ste. Rose Elementary, Ste. Rose du Lac, Manitoba ROL 1S0
1 - 6	1	448-2251	Westlake School, Eddystone, Manitoba ROL 0S0
		638-3001	DAUPHIN-OCHRE SCHOOL AREA NO. 1 - SUPERINTENDENT: 505 MAIN STREET SOUTH, DAUPHIN, MANITOBA R7N 1L3
10 - 12	49	638-4629	Dauphin Regional Comp. Secondary, 330 Mountain Road N., Dauphin, Manitoba R7N 2V6
K - 6	18	638-4653	Henderson School, 912 Mountain Road, Dauphin, Manitoba R7N 0S9
4 - 6	13	638-4588	Lt. Col. Barker VC School, 1516 Bond Street, Dauphin, Manitoba R7N 0K4
7 - 9	33	638-3323	MacKenzie Junior High, 212 First Street N. E., Dauphin, Manitoba R7N 1B7
K - 3	13	638-3942	MacNeill School, 36 Davidson Avenue, Dauphin, Manitoba R7N 0C6
K - 8	8	733-2559	Ochre River School, Ochre River, Manitoba ROL 1K0
K - 6	4	655-3341	Sifton School, Sifton, Manitoba ROL 1X0
4 - 6	7	638-3134	Smith-Jackson School, 708 Main Street, Dauphin, Manitoba R7N 1L7
K - 3	12	638-4782	Whitmore School, 26 - 4th Avenue S. W., Dauphin, Manitoba R7N 1V9
		656-4885	DUCK MOUNTAIN SCHOOL DIVISION NO. 34 - SUPERINTENDENT: BOX 400, WINNIPEGOSIS, MANITOBA ROL 2G0
K - 12	18	742-3265	Ethelbert School, Ethelbert, Manitoba ROL 0T0
K - 6	8	524-2343	Philomene Chartrand School, Camperville, Manitoba ROL 0J0
K - 9	7	263-2651	Pine River School, Pine River, Manitoba ROL 1M0
K - 12	13	732-2525	Porketon School, Box 160, Porketon, Manitoba ROL 1R0
9 - 12	11	656-4792	Winnipegosis Collegiate, Winnipegosis, Manitoba ROL 2G0
K - 8	16	656-4550	Winnipegosis Elementary, Winnipegosis, Manitoba ROL 2G0
		734-4531	SWAN VALLEY SCHOOL DIVISION NO. 35 - SUPERINTENDENT: BOX 995, SWAN RIVER, MANITOBA ROL 1Z0
K - 9	9	539-2466	Benito School, Box 430, Benito, Manitoba ROL 0C0
K - 9	11	236-4382	Birch River School, Box 310, Birch River, Manitoba ROL 0E0
K - 9	21	238-4212	Bowsman School, Box 248, Bowsman, Manitoba ROL 0H0
K - 6	15	734-3385	Heyes Elementary School, Box 1328, Swan River, Manitoba ROL 1Z0
K - 6	4	545-2003	Mafeking School, Box 119, Mafeking, Manitoba ROL 1B0
K - 9	15	525-4491	Minitonas School, Box 160, Minitonas, Manitoba ROL 1G0
7 - 9	18	734-4518	Swan River Junior High School, Box 1059, Swan River, Manitoba ROL 1Z0
10 - 12	35	734-4511	Swan Valley Reg. Sec. School, Bag Service No. 1, Swan River, Manitoba ROL 1Z0
K - 6	15	734-4593	Taylor Elementary School, Box 1269, Swan River, Manitoba ROL 1Z0
		546-2898	INTERMOUNTAIN SCHOOL DIVISION NO. 36 - SUPERINTENDENT: BOX 160, GRANDVIEW, MANITOBA ROL 0Y0
K - 7	24	548-2822	Gilbert Plains School, Gilbert Plains, Manitoba ROL 0X0
8 - 12		548-2551	Gilbert Plains School
7 - 12	24	937-2138	Goose Lake High School, Box 759, Roblin, Manitoba ROL 1P0
M - 12	30	546-2882	Grandview School, Grandview, Manitoba ROL 0Y0
K - 6	26	937-2585	Roblin Elementary School, Roblin, Manitoba ROL 1P0
		773-3107	PELLY TRAIL SCHOOL DIVISION NO. 37 - SUPERINTENDENT: P. O. BOX 640, RUSSELL, MANITOBA ROJ 1W0
K - 9	7	532-2244	Binscarth Elementary School, Binscarth, Manitoba ROJ 0G0
8 - 12	4	625-2178	Elphinstone Collegiate, Elphinstone, Manitoba ROJ 0N0
K - 7	4	625-2493	Elphinstone Elementary, Elphinstone, Manitoba ROJ 0N0
K - 9	6	564-2324	Inglis Elementary, Inglis, Manitoba ROJ 0X0
K -12	38	773-2133	Major Pratt School, Russell, Manitoba ROJ 1W0
K - 8	3	234-5470	Oakburn Elementary School, Oakburn, Manitoba ROJ 1L0
7 - 12	9	859-2383	Rossburn Collegiate Rossburn, Manitoba ROJ 1V0
K - 8	16	859-2138	Rossburn Elementary School, Rossburn, Manitoba ROJ 1V0
		562-3670	BIRDTAIL RIVER SCHOOL DIVISION NO. 38 - SUPERINTENDENT CRANDALL, MANITOBA ROM 0N0
7 - 12	15	842-3315	Birtle Collegiate, Birtle, Manitoba ROM 0C0
K - 6	12	842-3463	Birtle Elementary, Birtle, Manitoba ROM 0C0
K - 9	1	568-4544	Decker Hutterite School, Decker, Manitoba ROM 0K0
K - 9	10	683-2251	Ecole St. Lazare, St. Lazare, Manitoba ROM 1Y0
K - 8	5	847-2002	Foxwarren School, Foxwarren, Manitoba ROJ 0R0
7 - 12	10	764-2393	Hamiota Collegiate, Hamiota, Manitoba ROM 0T0
K - 6	8	764-2366	Hamiota Elementary, Hamiota, Manitoba ROM 0T0
K - 9	5	938-2451	Kenton School, Kenton, Manitoba ROM 0Z0
K - 9	6	567-3530	Miniota School, Miniota, Manitoba ROM 1M0
K - 12	13	759-2311	Shoal Lake School, Shoal Lake, Manitoba ROJ 1Z0
K - 12	13	365-2468	Strathclair Community School, Strathclair, Manitoba ROJ 2C0

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
		867-2754	ROLLING RIVER SCHOOL DIVISION NO. 39 - SUPERINTENDENT: BOX 1170, MINNEDOSA, MANITOBA R0J 1E0
1 - 8	1	728-7383	Dearboine Hutterite School, Oak River, Manitoba R0K 1T0
K - 8	5	763-4480	Douglas School, Douglas, Manitoba R0K 0R0
7 - 12	10	728-7676	Elton Collegiate, Forrest, Manitoba R0K 0W0
7 - 12	14	636-2605	Erickson Collegiate, Erickson, Manitoba R0J 0P0
K - 6	8	636-2266	Erickson Elementary, Box 340, Erickson, Manitoba R0J 0P0
K - 6	6	728-7674	Forrest Elementary, Forrest, Manitoba R0K 0W0
K - 9	1	763-4643	Glendale School, Box 592, Brandon, Manitoba R7A 5Z7
9 - 12	16	867-2794	Minnedosa Collegiate, Box 1230, Minnedosa, Manitoba R0J 1E0
K - 9	5	566-2167	Oak River Elementary, Oak River, Manitoba R0K 1T0
1 - 8	4	848-2402	Onanole School, Onanole, Manitoba R0J 1N0
K - 8	6	826-2785	Rapid City School, Rapid City, Manitoba R0K 1W0
9 - 12	12	328-7860	Rivers Collegiate, Rivers, Manitoba R0K 1X0
K - 8	16	328-7862	Rivers Elementary, Rivers, Manitoba R0K 1X0
K - 9	8	585-2134	Sandy Lake Elementary, Sandy Lake, Manitoba R0J 1X0
K - 8	28	867-2794	Tanner's Crossing School, Box 1110, Minnedosa, Manitoba R0J 1E0
		728-0184	BRANDON SCHOOL DIVISION NO. 40 - SUPERINTENDENT: 1031 - 6TH STREET, BRANDON, MANITOBA R7A 4K5
1 - 8	6	752-2251	Alexander School, P. O. Box 21, Alexander, Manitoba R0K 0A0
K - 8	1	728-3840	Beecher School, c/o 1031 - 6th Street, Brandon, Manitoba R7A 4K5
K - 6	16	725-2020	Betty Gibson School, 701 - 12th Street, Brandon, Manitoba R7A 6H7
10 - 12	53	728-8565	Crocus Plains Reg. Sec. School, 1st Street and Maryland Avenue, c/o General Delivery, Brandon, Manitoba R7A 1A8
K - 6	8	728-7814	David Livingstone School, 1303 Assiniboine Avenue, Brandon, Manitoba R7A 0H2
7 - 9	8	727-6683	Earl Haig Junior High School, 29 Victoria Avenue East, Brandon, Manitoba R7A 1Y7
7 - 9	17	728-4222	Earl Oxford Junior High, 540 - 18th Street, Brandon, Manitoba R7A 5B2
K - 6	16	727-4949	Fleming School, 2320 Louise Avenue, Brandon, Manitoba R7B 2C6
K - 6	24	725-1449	George Fitton School, 1129 - 3rd Street, Brandon, Manitoba R7A 3E7
K - 6	13	728-4908	Green Acres School, 335 Queens Avenue East, Brandon, Manitoba R7A 2B9
7 - 9	15	728-6822	Harrison Junior High School, 415 Queens Avenue, Brandon, Manitoba R7A 1K9
K - 6	11	728-1455	J. R. Reid School, 813 - 26th Street, Brandon, Manitoba R7B 2B6
K - 6	6	728-5124	King George School, 425 McTavish E., Brandon, Manitoba R7A 6M6
K - 6	18	728-6855	Linden Lanes School, 49 Silver Birch Drive, Brandon, Manitoba R7B 1A8
K - 6	23	728-5004	Meadows School, 1220 - 22nd Street, Brandon, Manitoba R7B 1T6
9 - 12	22	728-6941	Neelin High School, 1020 Brandon Avenue, Brandon, Manitoba R7A 1K6
K - 9	22	728-6749	Riverheights School, 32 E. Fotheringham Drive, Brandon, Manitoba R7B 3G3
K - 6	14	725-4067	Riverview School, 1105 Louise Avenue East, Brandon, Manitoba R7A 1Y2
7 - 9	5	728-1219	Sacred Heart Junior High, 50 Creighton Boulevard, Brandon, Manitoba R7B 0Y2
1 - 6	4	727-4493	St. Augustine's School, 308 Lorne Avenue, Brandon, Manitoba R7A 0S8
K - 9	24	727-7284	The New Era School, 537 Louise Avenue, Brandon, Manitoba R7A 0X1
K - 6	15	728-9437	Valleyview Centennial School, 65 Whittier Drive, Brandon, Manitoba R7B 0X8
7 - 12	39	728-6650	Vincent Massey High School, 715 McDiarmid Drive, Brandon, Manitoba R7B 2M7
		748-2692	FORT LA BOSSE SCHOOL DIVISION NO. 41 - SUPERINTENDENT: BOX 1420, VIRDEN, MANITOBA R0M 2C0
K - 5	7	855-2607	Assiniboine Elementary, Oak Lake, Manitoba R0M 1P0
K - 9	1	854-2580	Clearview Colony School, Pipestone, Manitoba R0M 1T0
K - 12	14	845-2118	Elkhorn School, Elkhorn, Manitoba R0M 0N0
K - 4	11	748-2294	Goulter School, Virden, Manitoba R0M 2C0
1 - 8	3	556-2347	Kola School, Kola, Manitoba R0M 1B0
K - 4	10	748-2575	Mary Montgomery School, Virden, Manitoba R0M 2C0
K - 9	8	722-2182	McAuley School, McAuley, Manitoba R0M 1H0
6 - 9	6	855-2242	Oak Lake Junior High School, Oak Lake, Manitoba R0M 1P0
1 - 8	1	845-2293	Plainview Colony School, Elkhorn, Manitoba R0M 0N0
9 - 12	9	877-3882	Reston Collegiate, Box 21R, Reston, Manitoba R0M 1X0
K - 8	12	877-3634	Reston Elementary, Reston, Manitoba R0M 1X0
1 - 8	3	662-4407	Sinclair School, Sinclair, Manitoba R0M 2A0
7 - 12	32	748-2205	Virden Collegiate, Box 1418, Virden, Manitoba R0M 2C0
5 - 8	18	748-1932	Virden Junior High School, Virden, Manitoba R0M 2C0
		483-2129	SOURIS VALLEY SCHOOL DIVISION NO. 42 - SUPERINTENDENT: BOX 87R, SOURIS, MANITOBA R0K 2C0
1 - 6	2	769-2142	Elgin School, Elgin, Manitoba R0K 0T0
K - 12	17	858-2797	Hartney School, Hartney, Manitoba R0M 0X0
K - 9	2	728-3818	Newdale Colony School, c/o Myrtle Refvik, Souris, Manitoba R0K 2C0
1 - 8	1	769-2148	Souris River Colony School, c/o Mrs. Vona Cochrane, Elgin, Manitoba R0K 0T0
K - 12	38	483-2161	Souris School, Box 639, Souris, Manitoba R0K 2C0
K - 8	1	858-2204	Sprucedale School, Box 836, Souris, Manitoba R0K 2C0
K - 12	18	824-2304	Wawanesa School, Box 310, Wawanesa, Manitoba R0K 2G0
		522-3292	ANTLER RIVER SCHOOL DIVISION NO. 43 - SUPERINTENDENT: BOX 370, MELITA, MANITOBA R0M 1L0
7 - 12	15	747-2438	Deloraine Collegiate, Box 448, Deloraine, Manitoba R0M 0M0
K - 6	14	747-2117	Deloraine Elementary, P. O. Box 410, Deloraine, Manitoba R0M 0M0
K - 12	26	522-3914	Melita School, Box 579, Melita, Manitoba R0M 1L0
K - 12	14	634-2390	Pierson School, Box 250, Pierson, Manitoba R0M 1S0
K - 6	2	686-2308	Tilston Elementary, Tilston, Manitoba R0M 2B0
K - 12	12	673-2412	Waskada School, Box 190, Waskada, Manitoba R0M 2E0

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DIVISION AND NAME OF SCHOOL
		523-8286	TURTLE MOUNTAIN SCHOOL DIVISION NO. 44 - SUPERINTENDENT: BOX 280, KILLARNEY, MANITOBA ROK 1G0
K - 12	34	534-2494	Boissevain School, Box 665, Boissevain, Manitoba ROK 0E0
K - 12	12	529-2357	Cartwright School, Cartwright, Manitoba ROK 0L0
1 - 9	3	776-2197	Dunrea Elementary, Dunrea, Manitoba ROK 0S0
1 - 9	1	523-8631	Holmfield Colony School, Box 1056, Killarney, Manitoba ROK 1G0
K - 12	43	523-8219	Killarney School, Killarney, Manitoba ROK 1G0
K - 6	2	776-2281	Margaret Elementary, Margaret, Manitoba ROK 1J0
1 - 8	1	523-8761	Mayfair Colony School, Killarney, Manitoba ROK 1G0
1 - 8	2	776-2041	Minto School, Minto, Manitoba ROK 1N0
1 - 9	5	528-3369	Minnette Elementary, Minnette, Manitoba ROK 1R0
K - 9	1	776-2130	Welwood School, Dunrea, Manitoba ROK 0S0
1 - 8	1	529-2178	Willow Creek Colony School, Cartwright, Manitoba ROK 0L0
		623-6421	KELSEY SCHOOL DIVISION NO. 45 - SUPERINTENDENT: BOX 4700, THE PAS, MANITOBA R9A 1R4
K - 6	35	623-7421	Kelsey Elementary, Box 4400, The Pas, Manitoba R9A 1R2
9 - 12	34	623-3485	Margaret Barbour Collegiate, Box 1169, The Pas, Manitoba R9A 1P9
K - 6	25	623-3433	Mary Duncan Elementary, Box 4500, The Pas, Manitoba R9A 1R3
K - 6	25	623-3459	Opasquia School, Box 4600, The Pas, Manitoba R9A 1R2
7 - 8	29	623-3411	Scott Bateman Junior High, Box 4300, The Pas, Manitoba R9A 1R2
		687-3413	FLIN FLON SCHOOL DIVISION NO. 46 - SUPERINTENDENT: BOX 578, FLIN FLON, MANITOBA R8A 1N4
10 - 12	29	687-7506	Hapnot Collegiate, 115 Green Street, Flin Flon, Manitoba R8A 0P7
K - 9	39	687-7578	McIsaac School, 336 Princess Boulevard, Flin Flon, Manitoba R8A 0X2
K - 6	10	687-4954	Parkdale School, 115 Green Street, Flin Flon, Manitoba R8A 0P7
K - 9	32	687-7538	Ruth Betts School, Terrace Avenue, Flin Flon, Manitoba R8A 0X2
		822-4449	WESTERN SCHOOL DIVISION NO. 47 - SUPERINTENDENT: BOX 1150, MORDEN, MANITOBA ROG 1J0
K - 6	16	822-4458	Maple Leaf Elementary, Box 1298, Morden, Manitoba ROG 1J0
1 - 6	1	822-3792	Mason School, Morden, Manitoba ROG 1J0
9 - 12	23	822-5565	Morden Collegiate, Box 3002, Morden, Manitoba ROG 1J0
K - 8	28	822-4390	Morden Elementary, Box 3003, Morden, Manitoba ROG 1J0
		775-9741	FRONTIER SCHOOL DIVISION NO. 48 - SUPERINTENDENT: 1402 NOTRE DAME AVENUE, WINNIPEG, MANITOBA R3E 3G5
K - 8	6	232-6246	Barrows Junction School, Barrows Junction, Manitoba ROL 0B0
N - 12	19	382-2153	Berens River School, Berens River, Manitoba ROB 0A0
K - 8	1	Dial 0 (1020)	Big Black River School, Negginan, Manitoba ROB 0Z0
N - 9	12	Dial 0	Brochet School, Brochet, Manitoba ROB 0B0
N - 8	2	Dial 0 (5030)	Cold Lake School, Sherridon, Manitoba ROB 1L0
N - 9	10	357-2225	Cormorant Lake School, Cormorant, Manitoba ROB 0G0
N - 6	12	472-3250	Cranberry Portage Elementary, Cranberry Portage, Manitoba ROB 0H0
N - 9	7	732-2750	Crane River School, Crane River, Manitoba ROL 0M0
N - 9	13	524-2394	Duck Bay School, Duck Bay, Manitoba ROL 0N0
7 - 12	20	472-3431	Frontier Collegiate Institute, Cranberry Portage, Manitoba ROB 0H0
N - 12	24	652-2193	Gillam School, P. O. Box 370, Gillam, Manitoba ROB 0L0
N - 12	22	639-2451	Grand Rapids School, Grand Rapids, Manitoba ROC 1E0
K - 8	2	Dial 0	Granville Lake School, Granville Lake, Manitoba ROB 0P0
N - 9	27	359-6559	Jack River School, Norway House, Manitoba ROB 1B0
K - 8	3	288-4355	Julie Lindal School, Ilford, Manitoba ROB 0S0
K - 10	2	Dial 0 (1020)	Matheson Island School, Matheson Island, Manitoba ROC 2A0
N - 9	18	678-2353	Moose Lake School, Moose Lake, Manitoba ROB 0Y0
7 - 12	14	359-6575	Norway House High School, Norway House, Manitoba ROB 1B0
N - 9	19	374-2056	Oscar Blackburn School, South Indian Lake, Manitoba ROB 1N0
N - 8	13	587-2131	Pelican Rapids School, Pelican Rapids, Manitoba ROL 1L0
K - 8	3	458-2471	Pikwitonei School, Pikwitonei, Manitoba ROB 1E0
1 - 9	1	Dial 0 (1020)	Pine Dock School, Little Bullhead, Manitoba ROC 1V0
K - 8	1	Dial 0 (1020)	Princess Harbour School, Princess Harbour, Manitoba ROC 2P0
N - 6	12	359-6336	Rossville Elementary School, Norway House, Manitoba ROB 1B0
K - 6	1	277-5277	San Antonio School, Bissett, Manitoba ROE 0J0
K - 8	2		Stevenson Island School, Island Lake, Manitoba ROB 0T0
N - 8	3	286-3264	Thicket Portage Elementary School, Thicket Portage, Manitoba ROB 1R0
N - 12	16	689-2620	Wabowden School, Wabowden, Manitoba ROB 1S0
N - 12	15	363-7253	Wanipigow School, Wanipigow, Manitoba ROE 2E0
K - 9	1	Dial 0 (5020)	Warren Landing School, Warren Landing, Manitoba ROB 1B0
N - 9	12	628-3443	Waterhen School, Waterhen, Manitoba ROL 2C0

SPECIAL REVENUE SCHOOL DISTRICTS - To Follow

SPECIAL REVENUE SCHOOL DISTRICTS

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DISTRICT AND NAME OF SCHOOL
		765-4712	CAMP SHILO SCHOOL DISTRICT NO. 2316 - SUPERINTENDENT: BOX 70, CFB SHILO, MANITOBA ROK 2A0
5 - 8	14	765-2515	Greenwood School, CFB Shilo, Manitoba ROK 2A0
K - 4	14	765-4551	O'Kelly School, CFB Shilo, Manitoba ROK 2A0
8 - 12	19	765-4451	Princess Elizabeth School, Box 70, CFB Shilo, Manitoba ROK 2A0
			HAROLD EDWARDS SCHOOL DISTRICT NO. 2340
K - 6	10	428-3455	Harold Edwards School, Box 117, Southport, Manitoba ROH 1W0
			PINE FALLS SCHOOL DISTRICT NO. 2155
9 - 12	7	367-8419	Pine Falls Collegiate, Box 190, Pine Falls, Manitoba ROE 1M0
K - 8	8	367-2315	Pine Falls Elementary, Box 447, Pine Falls, Manitoba ROE 1M0
			PINEIMUTA SCHOOL DISTRICT NO. 2416
K - 8	8	659-2643	Pineimuta School, CFB Gypsumville, Pineimuta, Manitoba ROC 2W0
			POINTE DU BOIS SCHOOL DISTRICT NO. 1696
N - 4	1	884-2217	John G. Glassco School, Pointe du Bois, Manitoba ROE 1W0
		753-8366	WHITESHELL SCHOOL DISTRICT NO. 2409 - SUPERINTENDENT: BOX 130, PINAWA, MANITOBA ROE 1L0
K - 6	12	753-2559	F. W. Gilbert School, McDiarmid Road, Pinawa, Manitoba ROE 1L0
7 - 12	21	753-2381	Pinawa Secondary School, Box 250, Pinawa, Manitoba ROE 1L0
K - 6	11	753-2475	W. B. Lewis School, Pinawa, Manitoba ROE 1L0

SPECIAL SCHOOLS

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	NAME OF SCHOOL
N - 8	3	349-2295	Falcon Beach School, Falcon Beach, Manitoba ROE 0N0
N - 6	11	448-2012	Hillridge School, Ebb & Flow, Manitoba ROL 0R0

* Operated by Department of Education

REMOTE SCHOOL DISTRICTS

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DISTRICT AND NAME OF SCHOOL
			CHURCHILL SCHOOL DISTRICT NO. 2264
K - 12	17	675-2262	Duke of Marlborough School, Box 335, Churchill, Manitoba ROB 0E0
			GYPSUMVILLE SCHOOL DISTRICT NO. 2461
K - 9	5	659-4475	Gypsumville School, Gypsumville, Manitoba ROC 1J0
			LEAF RAPIDS SCHOOL DISTRICT NO. 2460
K - 12	41	473-2743	Leaf Rapids Ed Center, Leaf Rapids, Manitoba ROB 1W0
			LYNN LAKE SCHOOL DISTRICT NO. 2312
K - 12	32	356-2292	West Lynn Heights School, Box 670, Lynn Lake, Manitoba ROB 0W0
		778-8301	MYSTERY LAKE SCHOOL DISTRICT NO. 2355 - SUPERINTENDENT: 40A THOMPSON DRIVE NORTH, THOMPSON, MANITOBA R8N 0C5
K - 7	29	778-8301	Burntwood School, 103 Arctic Drive, Thompson, Manitoba R8N 1G8
K - 7	22	778-8301	Deerwood School, 101 Beaver Crescent, Thompson, Manitoba R8N 1C5
K - 7	26	778-8301	Eastwood School, 453 Princeton Drive, Thompson, Manitoba R8N 0A9
K - 7	27	778-8301	Juniper School, 306 Juniper Drive, Thompson, Manitoba R8N 0S9
8 - 12	83	778-7074	R. D. Parker Collegiate, 272 Thompson Drive North, Thompson, Manitoba R8N 0C4
K - 7	19	778-8301	Riverside School, 119 Riverside Drive, Thompson, Manitoba R8N 0X1
K - 7	24	778-8301	Westwood Elementary, 46 Mallard Crescent, Thompson, Manitoba R8N 0X9

GRADES	NUMBER OF TEACHERS	TELEPHONE NUMBER	SCHOOL DISTRICT AND NAME OF SCHOOL
			SNOW LAKE SCHOOL DISTRICT NO. 2309
K - 12	30	358-2281	Joseph H. Kerr School, Box 339, Snow Lake, Manitoba R0B 1M0
			SPRAGUE SCHOOL DISTRICT NO. 2439
K - 12	17	437-2175	Ross L. Gray School, Sprague, Manitoba R0A 1Z0

APPENDIX II

Samples of accounting type forms that the teacher may have to fill out (see text: Part I, Section I(m), p. 10).

SAMPLE 1

ADVICE RE FIELD TRIP, ETC.

_____, 198_

To the Secretary-Treasurer,
Name of School Division

Plans have been made for approximately _____ pupils from Grade(s) _____ in this school to participate in the activity described below:

A. WITHIN MANITOBA

Date of Activity	Mode of Transportation	Destination	Brief Description

REMARKS:

_____

_____

_____

_____

_____ Principal _____ School

SAMPLE 2

Report on Field Trips

for the month of - _____, 19 _____ _____
School

To. TRANSPORTATION DEPT.

Date of Trip Month	Day	No. of Pupils	Gr.	Place (s) Visted	Complete Either Section A or Section B					REMARKS
					A. Charter Bus Service			B. Regular Bus		
					Total cost of Trip	Paid by school or pupils	To be paid by Division	No. of tickets used	To be paid by Division	
					$	$	$		$	
							$		$	

Amount to be paid to school $ _____

Amount to be paid to bus company (enclose bills) $ _____

Total to be paid by Division $ _____

To be forwarded to the Transportation Department not later than the last day of the month for which claim is made.

Certified correct.

_____
Principal

For Office Use Only:

Account No. 100-590-000 655	Extension and Totals Checked by:
	Approved for payment

APPENDIX III

Samples of transportation type forms that a teacher may have to fill out (see text: Part I, Section I(m), p. 10).

SAMPLE 1

BUS-FIELD TRIP APPLICATION

DRIVER_____ REQUEST NO._____

SCHOOL_____ DATE_____

PLEASE COMPLETE THE FOLLOWING IN TRIPLICATE AND MAIL ALL COPIES TO:

(School Division/School District Office)

DATE OF TRIP_____

DEPARTURE TIME
FROM SCHOOL_____

DESTINATION_____

DEPARTURE TIME
FROM ACTIVITY_____

NOTE: Buses must NOT RETURN LATER than 11:30 am and 3:30 pm.
Teacher Supervision is required on all buses.

No. of students_____ Grade_____ No. of Teachers_____

Application should be made out at least ONE WEEK in advance.

Band Instruments or equipment to be transported.

TRUCK YES_____ NO_____

_____ _____

Supervising Teachers Principal's Approval

TRANSPORTATION DEPARTMENT

66 Passenger
54 Passenger
48 Passenger
24 Passenger

Date Received_____

Approved_____

RETURN TIME
AT SCHOOL_____

NOTES:

80

_____

_____

_____

SAMPLE 2

TRANSPORTATION PASSENGER LIST

School _____ (•) Date _____

Address _____ Phone _____

(•) Destination(s) _____ (•) Phone _____

Departure time _____ am pm Return time _____ am pm

Vehicle owner(s) or Company _____ Phone _____

Type of vehicle(s) _____ Number of vehicles used _____

(•) Name of Teacher(s) _____

INSTRUCTIONS

1. All Trips within the City of Winnipeg

   Complete items above marked (•).

   List student names only on passenger list.

   File with school principal.

2. All Trips out of the City of Winnipeg

   Complete this form and passenger lists in duplicate.

   Complete a separate passenger list for each vehicle used showing vehicle license number, student names, addresses and phone numbers.

   Passenger list must remain the same for the return trip.

   First copy to be filed with school principal. Second copy to be carried by person in charge on each bus.

On a highway, buses must keep a minimum distance of 500 meters (1650 feet) between them.

SAMPLE 3

TRANSPORTATION PASSENGER LIST

Vehicle License Number _____ Teacher(s) _____

_____

	Name of Student	Address	Phone	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
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42				

APPENDIX IV

Samples of permission slips to be filled out by parents (see text: Part I, Section I(m), p. 10).

SAMPLE 1

_____ School

PARENTS' PERMISSION SLIP FOR ATTENDANCE AT SCHOOL EXCURSION

This is to certify that my son/daughter _____ has my permission to attend the school excursion to (place) _____ planned for _____ 19 ___. The understanding is that each student will remain with the group and will follow the directions of the teacher who has charge of the party.

_____
Signature of Parent

_____
Home Address

_____

_____
Telephone

SAMPLE 2

DEAR PARENTS:

The grade fives are planning a trip to Crescent Drive Park (weather permitting) on JUNE 24th. We will be leaving the school at 9:30 a.m., and returning by 3:30 p.m. Transportation will be by ____?____ School Division Bus.

We will be purchasing food for the children for a barbeque lunch with funds collected by the children through a Bottle Drive. If you would prefer to send a bag lunch with a canned drink that will be quite acceptable.

The tentative menu for the barbeque is as follows: Hotdogs and hamburgers, cookies, vegetables, watermelon, and two drinks (one for lunch and one for later in the day).

Please fill in the form below and return it as soon as possible.

GRADE FOUR PICNIC, CRESCENT DRIVE PARK, JUNE 24th.

I would like my child to attend. _____

I would like my child to attend and I will send a bag lunch with my child on June 24th. _____

I do not wish my child to attend. _____

COMMENTS: _____

_____

Signature Parent/Guardian _____ Date _____

SAMPLE 3

CONSENT FORM

I, the undersigned, hereby give my consent for

_____ to participate in the
Name

Resident Outdoor Education Program at Camp Arnes scheduled for

_____.
Dates

I understand that this project is part of the school program, and all activities will be under competent supervision.

I also understand that Camp Arnes has an accident Insurance Policy, in case any mishap should occur.

_____
Signature of Parent or Guardian

_____
Date

APPENDIX V

Samples of medical release forms to be filled out by the parents (see text: Part I, Section I(m), p. 10).

SAMPLE 1

MEDICAL ATTENTION AUTHORITY

For Trip to _____, _____ to _____ 19 ___.

In case of emergency, I/We hereby authorize _____

to select for my/our child _____

a suitable doctor and hospital if either one is required, and to authorize medical treatment as may, in the opinion of a qualified medical practitioner, be required.

Manitoba Health Services Commission Number _____

Signature _____ _____
Parent/Guardian Parent/Guardian

Address _____

_____

_____ Date _____

The equivalent of Manitoba rates will be reimbursed on presentation of receipts.

SAMPLE 2

HEALTH FORM

Please fill in this record as accurately and neatly as you can for your son or daughter.

PUPIL'S NAME _____ AGE _____

ADDRESS _____ TELEPHONE _____

_____

NAME OF PARENT or guardian _____

ADDRESS _____

NAME OF FAMILY DOCTOR _____ TELEPHONE _____

M.M.S. NUMBER _____

A. Does your child have any allergies (if so, state) _____

_____

B. Has your child recently been exposed to any communicable disease?

(Yes or No) _____

C. Does your child take medicine regularly? Why? What type?

_____

D. Does your child have a bed-wetting problem? _____

E. What nervous habits does your child have? _____

_____

F. What particular fears does your child have? _____

_____

G. Please list other problems we should know about. _____

_____

_____

"I hereby give permission for emergency treatment for my child in case of accident."

Date _____ Parent's Signature _____

SAMPLE 3

MEDICAL RELEASE FORM

Please list medical handicaps or make remarks if necessary, which would help us.

_____

_____

_____

Medical Number: _____ Is your child allergic to anything?

_____

If a child should become seriously ill or be injured, we will notify parents. However, if it is impossible to contact the parents, school personnel will take the child to the hospital where emergency treatment is administered. While we hope that we never use your authorization, we would appreciate it if you would grant us this authority by completing the bottom part of this form.

(Please Check). I agree with the emergency procedure: Yes ____ No ____.

If you disagree, please state what you wish us to do (use reverse side if necessary).

_____

_____

_____

_____

Child's Physician _____ Telephone _____

Emergency Phone No. (friend or relative):

Name _____ Telephone _____

Address _____

Signature _____ Address _____
(Parent/Guardian)

_____ Telephone _____

IT IS IMPORTANT THAT WE CAN REACH YOU IF THE NEED ARISES.

APPENDIX VI

Sample sheet of identity cards for duplication (see text: Part I, Section I(m), p. 11).

BEST COPY AVAILABLE

SAMPLE IDENTITY CARDS

 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____	 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____
 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____	 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____
 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____	 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____
 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____	 TWIN'S NAME _____ ADDRESS _____ _____ TELEPHONE NUMBER _____

APPENDIX VII

Lists concerning the visiting teacher (see text: Part I, Section I(r), p. 17).

1. Responsibility list of visiting teacher.
2. List of items for activities.
3. Visiting teacher's personal items.

RESPONSIBILITY LIST OF VISITING TEACHER

IN OUR COMMUNITY

1. Choose a community.
2. Make the first contact.
3. Make a pre-visit.
4. Look after administrative work.
5. Present the project to the parents (letter, meeting).
6. Prepare the class (behaviour, interest, academic).
7. Have all forms filled out.
8. Arrange accommodations and twinning.
9. Arrange transportation.
10. Distribute necessary lists.
11. Ensure all equipment is available.
12. Make up final timetable, distribute it and explain it.
13. Regulate spending money when necessary.
14. Plan all on site visits, workshops and activities.
15. Have prizes for games (optional).

TOWARDS HOSTING TEACHER

1. Establish the first contact.
2. Send students' letters of introduction.
3. Send proposal for twinning arrangements.
4. Send final timetable.
5. Send last minute information.

LIST OF ITEMS FOR ACTIVITIES

1. a roll of paper for murals
2. sufficient amount of construction paper (various colours)
3. felt markers
4. scissors (enough for all students)
5. pens and pencils
6. erasers
7. coloured pencils and crayons
8. scotch tape
9. masking tape
10. paints and paint brushes
11. stapler and staples
12. rubber bands
13. paper clips
14. song booklets
15. all necessary lists (typed) such as one for spending money, one for groups, one for transportation
16. string
17. thumbtacks
18. clipboards
19. scrap paper
20. foolscap
21. name tags
22. rulers
23. prizes for games (optional)
24. sporting equipment: baseball, dodge-ball, volleyball, soccerball, football, bats, protective equipment such as face masks

VISITING TEACHER'S PERSONAL ITEMS

1. emergency money or blank cheques
2. sleeping bag and pillow (if necessary)
3. a watch
4. camera and equipment
5. a taperecorder
6. musical instrument
7. a seasonable jacket
8. a warm sweater
9. enough underclothing
10. sporting clothes (shorts and T-shirt)
11. bathing suit and towel (if necessary)
12. footwear (runners, rubber boots, walking shoes, dress shoes)
13. insecticide
14. pyjamas or night clothing
15. casual pants
16. dress clothes
17. a roll of toilet paper
18. toothbrush and toothpaste
19. hair brush and comb
20. deodorant
21. shampoo
22. shaving gear
23. make-up
24. a bag for your dirty laundry

APPENDIX VIII

Lists concerning the visiting students (see text: Part I, Section I(r), p. 17).

1. Parent's information slip.
2. Hosting family's information slip.
3. Responsibility list of visiting students.
4. Visiting student's personal items.

PARENT'S INFORMATION SLIP

1. HOSTING SCHOOL

   Name of school _____

   Address _____

   _____

   Telephone number _____

   Principal's name _____

2. HOSTING TEACHER

   Name _____

   Home address _____

   _____

   Home telephone number _____

3. HOSTING FAMILY

   Name _____

   Home address _____

   _____

   Home telephone number _____

HOSTING FAMILY'S INFORMATION SLIP

1. VISITING SCHOOL

   Name _____

   Address _____

   _____

   Telephone number _____

   Principal's name _____

2. VISITING TEACHER

   Name _____

   Home address _____

   _____

   Home telephone number _____

3. VISITING STUDENT'S FAMILY

   Name _____

   Address _____

   _____

   Telephone number _____

RESPONSIBILITY LIST OF VISITING STUDENT

1. GIVE ALL NECESSARY FORMS TO PARENTS AND BRING THEM BACK SIGNED.

2. WRITING AN INTRODUCTORY LETTER TO BE SENT TO HOSTING CLASS.

3. PACK ACCORDING TO THE PERSONAL ITEMS LIST.

4. KNOW THE PROCEDURE YOU ARE TO FOLLOW REGARDING SPENDING MONEY.

5. BUY OR MAKE A GIFT TO PRESENT TO THE HOSTING FAMILY.

6. BE PREPARED FOR THE TRIP.

7. GIVE PARENT INFORMATION SLIP TO YOUR PARENTS.

8. GIVE HOSTING FAMILY'S INFORMATION SLIP TO THE HOSTING FAMILY UPON ARRIVAL.

VISITING STUDENT'S PERSONAL ITEMS

Mark with a check ✓ when item has been packed.

Mark as follows on the return trip X.

____ 1. spending money

____ 2. sleeping bag and pillow (if necessary)

____ 3. a watch (if possible)

____ 4. camera (optional)

____ 5. tape recorder (optional)

____ 6. musical instrument (optional)

____ 7. games and puzzles for the trips

____ 8. family photo album

____ 9. a seasonable jacket or coat

____ 10. a warm sweater

____ 11. enough underclothing for 3 days

____ 12. sporting clothes (shorts and T-shirt)

____ 13. a bathing suit and towel (if necessary)

____ 14. a raincoat

____ 15. footwear (runners, rubber boots, walking shoes)

____ 16. pyjamas or night clothes

____ 17. 2 pairs of everyday pants

____ 18. dress clothes (if necessary)

____ 19. insecticide

____ 20. a roll of toilet paper

____ 21. toothbrush and toothpaste

____ 22. hair brush and comb

____ 23. a bag for your dirty laundry

____ 24. ties or barrettes for your hair

APPENDIX IX

Responsibility list of hosting teacher (see text: Part I, Section II introduction, p. 20).

RESPONSIBILITY LIST OF HOSTING TEACHER

IN OWN COMMUNITY

1. Present the project to the parents (letter, meeting).
2. Arrange accommodations for visiting teacher and supervising staff.
3. Help organize the trip's activities.
4. Organize the transportation within the community.
5. Arrange for a general meeting place for the visiting group.
6. Arrange a place for the visiting group to conduct workshops.
7. Arrange a suitable place to stage a variety show (if necessary).
8. Arrange a safe place to store luggage and equipment on arrival.
9. Arrange a place to hold a banquet (if necessary).
10. Plan the banquet (if necessary).
11. Supply all material and equipment that you agreed to.
12. Ensure that twins arrive safely at the hosting parents' homes.
13. Distribute necessary information and lists to parents.
14. Publicize the exchange in a local newspaper and bulletin boards.
15. Prepare students (interest, behaviour, activities).

TOWARDS VISITING TEACHER

1. Send students' letters of introduction.
2. Send as much information about your community as possible.
3. Send a list of arrangements that you have made.
4. Confirm the twinning arrangements.
5. Send a list of information on the hosting parents (name, address and telephone number).

APPENDIX X

Suggestion list for hosting parents for duplication purposes

(see text: Part I, Section II(a), p. 20).

HOSTING PARENTS SUGGESTION LIST

1. Give a tour of your house, yard, farm, etc. while explaining its history (if you can); who built it; when it was built; changes; additions; anecdotes about it.
2. Show the visiting student family albums or pictures.
3. Explain the history of your family (as much as you know); ancestors; where they came from, etc.
4. Show the visiting student objects of interest around the house such as old dishes, antiques or tools and explain their origin and use.
5. Talk about changes that have taken place in the community.
6. Bring the visiting student to visit friends and relatives.
7. Explain different ethnic traditions of your family or community (if applicable).
8. Talk about your family's favourite foods or activities and cook them or try the activities.
9. Explain any special talents that your family or relatives may have and arrange an informal performance of such talents if possible (singer, musician, dancer, etc.)

APPENDIX XI

List of expectations of hosting parents for duplicating purposes (see text: Part I, Section II(a), p. 20).

EXPECTATIONS OF HOSTING PARENTS

1. To care for the visiting students in a responsible manner as they would care for their own children.
2. To provide appropriate accommodations for the visiting student for the duration of his/her stay including:
    a) a place to sleep
    b) all breakfasts
    c) as many suppers as indicated on the timetable
    d) as many lunches as indicated on the timetable
    e) a small lunch for the trip home (if necessary)
3. To participate in the banquet by preparing one or two dishes.
4. To familiarize the visiting student with your family and community (see Appendix X, p. 78 for suggestions).
5. To help out and attend the variety show (if possible).
6. To offer to help the hosting teacher to supervise activities in your community and on the exchange trip (if possible).

BIBLIOGRAPHY

BIBLIOGRAPHICAL NOTES

It is the intention of this bibliography to be used to supplement the general guidelines described in this book. Therefore, it has been divided into sections and sub-sections which will allow the teacher to readily find the material most appropriate to his/her needs.

The materials listed under Section I, "Community Activities and Resources," give many additional suggestions concerning resources available in a community and places to visit. In addition many of the activities listed include objectives, materials needed, procedures and follow-up activities.

Although most teachers will either have or be able to obtain a variety of appropriate songs, Section II, "Songs," lists two additional sources.

Section III, "General Community Studies," lists materials which deal with the studies of communities in general. Also, some materials in this section deal with the study of specific types of communities which can be found in Manitoba.

In Section IV, "Local Communities," a number of listings can be found dealing with specific Manitoba towns and communities. Also listed in this section are various brochures which are available and how to obtain them. In this section, when the specific town or community is not identified in the title of the listing, the town or community will be identified on a separate line immediately following the listing.

All materials which are listed as "Available from the National Film Board" can be obtained by writing their regional office:

National Film Board of Canada
674 St. James Street
Winnipeg, Manitoba
R3G 3J5

or by phoning: (204) 949-4129 (office)
(204) 949-4131 (film library)

The listings under these sub-sections are in alphabetical order according to film title. Each listing includes the original descriptor and film identification number, as found in the National Film Board of Canada 1981 Catalogue, to help the teacher identify those films which may be appropriate for the needs of his/her class.

All materials which are listed as "Available from the Department of Education Library" can be obtained by writing:

Department of Education Library
P. O. Box 3, Main Floor
1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

or by phoning: 786-0218
(toll free) 1-800-262-8848 Ext. 218

The listings under these sub-sections are further divided into the following categories; Books, E.R.I.C. (Educational Resources Information Center), Multi-Media Kits, Records, Videocassettes. Each of these listings will be followed by the Department of Education Library call number on a separate line. The listings under the categories of "Books" and "E.R.I.C." are in alphabetical order according to author. The remaining categories, "Multi-Media Kits", "Records", and "Videocassettes", are listed in alphabetical order according to title.

SECTION I

COMMUNITY ACTIVITIES AND RESOURCES

1. Available from the Department of Education Library

a) Books

Bachert, Russel E. Jr. Hundreds of Ideas for Outdoor Education. (Danville, Illinois: Interstate Printers and Publishers, 1979).

call number 371.38 H85

Borowsky, George; And Others. Yellow Pages of Learning Resources; resource directory area code 800. (United States of America: Semline Inc., 1972).

call number 370.1931 Y4

Swan, Malcolm D. Tips and Tricks in Outdoor Education. (Danville, Illinois: Interstate Printers and Publishers, 1970).

call number 371.38 14

b) E.R.I.C.

Berezowski, P. E.; And Others. Shopping Centers: Their Development and Impact on a Community. (Winnipeg, Manitoba: E.D.R.S., 1976).

call number ED 167 312

Hurst, Donald L. A Cemetery Study. (Langston, Ontario: Norfolk County Outdoor Education, 1977).

call number ED 164 192

Leeds and Granville County Board of Education. Guidelines for Outdoor Education. (Brockville, Ontario: Leeds and Granville County Board of Education, 1970).

call number ED 194 261

McCain, A. Earl; Nelson, Murry. Community Resources for Rural Social Studies Teachers. (New Mexico: Educational Resources Information Center (E.R.I.C.), 1981).

call number ED 197 906

Roth, Charles E.; Lockwood, Linda G. Strategies and Activities for Using Local Communities as Environmental Education Sites. (Columbus, Ohio: E.R.I.C. Clearinghouse for Science, Mathematics and Environmental Education, 1979).

call number ED 194 349

Whitney, Helen, Comp. 101 Environmental Education Activities. Booklet 6 - - Social Studies Activities. (Thomson, Illinois: Upper Mississippi River ECO-Center, 1975).

call number ED 165 977

SECTION II

SONGS

1. Available from the Department of Education Library

a) Multi-Media Kits

Songs and Stories of Canada. (Richmond, B.C.: Provincial Educational Media Center, Ministry of Education, Province of British Columbia, 1980).

contents: 16 sound cassettes; 1 booklet

call number K 784.4971 S65

b) Records

Canada's Favorite Folksongs for Kids. Ralph Cruikshank. (Toronto: Berandol, 1977).

call number PD 784.4971 C35

SECTION III

GENERAL COMMUNITY STUDIES

1. Available from the Department of Education Library

a) Books

Pierce, Mary Lusk. The Community Where You Live. (Boston: Allyn and Bacon, 1965).

call number 372.83 Pi

b) E.R.I.C.

Heilman, James M.; Freund, John Dean. A Teacher's Guide to Studying the Local Community Through Models, Games and Simulation. (Worthington, Ohio: Worthington Exempted Village School District, 1974).

call number ED 091 165

c) Multi-Media Kits

Community Studies. Robert B. Mansour. (Scarborough: Ontario: Ethos, 1976).

contents: 2 filmstrips; 2 cassettes, 1 teacher's manual

call number K 301.34 C64

Farming in Manitoba. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 6 filmstrips, 3 cassettes, 1 teacher's manual, student activities

call number K 630.97127 M35

How Families Live. Edward E. Owen. (Vancouver: Fitzhenry and Whiteside, 1975).

contents: 20 discussion pictures; 1 teacher's manual

call number P 372.83044 094 Part I

Families and Communities. Edward E. Owen. (Vancouver: Fitzhenry and Whiteside, 1975).

contents: 25 discussion pictures; 1 teacher's manual

call number P 372.83044 094 Part II

Interaction of Communities. Edward E. Owen; Peter Harper. (Vancouver: Fitzhenry and Whiteside, 1977).

contents: 20 discussion pictures; 1 teacher's manual

call number P 372.83044 094 Part III

Let's Go Shopping. Glenice Brown; Ron Eyre. (Oakville, Ontario).

contents: 4 filmstrips; 4 cassettes; 2 teacher's guides

call number K 372.83 C68 1

2. Available from the National Film Board

Bonjour, Goodbye

28:50 col. 106C 0178 287

P-D: Satinder Kumar

In the town of Gravelbourg, Saskatchewan, a small pocket of French-speaking Canadians ("Fransaskois"), separated by thousands of kilometres from the French Canadian mainstream, is examining its own linguistic and cultural identity. The key questions they ask themselves are: "Do we face inevitable assimilation by the anglophone majority?" and, more significantly, "What will our future hold should Quebec opt out of Confederation?"

Citizen Harold

8:37 col. 106C 0171 096

D: Hugh Foulds P: Robert Verrall

An animated film about one man's attempt to bring about changes in his community through participation with fellow citizens and the local government. A discussion-starter with a dual ending, for groups exploring methods of bringing about change. (Awards: New York; Melbourne; Columbus).

Following the Plough

27:17 col. 106C 0173 639

A tour of contemporary Canadian agriculture led by a modern troubadouir whose work on the land moves him to song. This film will please the new generation as well as those with a longer memory of what happens on the farm. What is seen is farming as big business coast-to-coast, mechanized, automated, where the farmer is businessman, scientist, world citizen, but still a man with a desire for independence and his own place on the land.

Commissioned to Filmwest Associates Limited by NFB for Agriculture Canada.

Settlement of the Western Plains

13:41 b&w 106B 0165 120

P: Peter Jones

A documentary study of the movement of people to the Canadian prairies and the development of the plains into one of the earth's great wheat-lands. Suitable for the classroom, the film goes back to pioneer days when "sod-busters" from the east poured into the empty grasslands where large acreages could be bought for only a few dollars. The film is a lesson in human geography that students will readily grasp.

The Changing Wheat Belt

13:38 col. 106C 0166 051

D-P: Joseph Koenig

Suitable primarily for classroom study of geography, this film will also attract any audience interested in the wheat farmer's West and what was happening there in the 1960's. Farms are larger and need fewer men. The drift is to the cities, but wheat still dominates prairie life.

The Hutterites

27:56 b&w 106B 0164 021

D: Colin Low P: Roman Kroitor, Tom Daly

The followers of Jacob Hutter live in farm communities, devoutly holding to the rules their founder laid down. Through the kindness of a Hutterite colony in Alberta, this film, in black and white, was made inside the community and shows all aspects of the Hutterites' daily life. (Eight awards, including: Melbourne; Columbus; Florence).

SECTION IV

LOCAL COMMUNITIES

1. Available from the Department of Education Library

a) Books

De Leeuw, Gary. Manitoba Lowlands. (Toronto: Holt Rinehart and Winston of Canada Limited, 1967).

community: Steinbach

call number 372.83045 P45 V8

Manitoba Department of Economic Development and Tourism. Report on Manitoba Communities. (Winnipeg: Manitoba Department of Economic Development and Tourism, annual revision).

community: basic information on 76 Manitoba communities

call number R 917.127 R46

Wilson, Stan. Opasaquiak: The Pas Indian Reserve. (Toronto: Holt Rinehart and Winston of Canada, Limited, 1973).

call number 372.83045 P45 V10

b) Multi-Media Kits

Golden Boy. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 2 filmstrips; 1 cassette; 1 teacher's manual; student activities

community: Winnipeg

call number K 725.1109712 M35

Manitoba Odessey. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 2 filmstrips; 1 cassette

community: southern Manitoba; Austin museum; Fort La Reine; White Horse Plains

call number K 917.127 M35d

Manufacturing in Winnipeg. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 8 filmstrips; 5 cassettes; 1 teacher's manual; student activities

call number K 670.0971274 B47

Northern Communities. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 1 filmstrip; 1 cassette; 1 teacher's manual; student activities

community: Leaf Rapids; Lynn Lake; The Pas

call number K 917.1271 M35

Winnipeg: City in Motion. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 6 filmstrips; 3 cassettes; 1 teacher's manual

call number K 917.1274 W55

Winnipeg Lifelines. (Winnipeg: Instructional Media Services Branch, Manitoba Department of Education).

contents: 2 filmstrips; 1 cassette

call number K 352.071274 M35

c) Video Cassettes

Churchill on the Bay. 30 minutes. colour. [Manitoba School Broadcasting Film Production, VT 429 (1971-1978)].

call number 3/4" videocassette
VR 917.1271 C48

1/2" videocassette
VR 917.1271 C48r

"Outpost" Manitoba. 30 minutes. colour. [Manitoba School Broadcasting Film Production, VT 609 (1971-1978)].

community: Flin Flon; The Pas; Cranberry Portage

call number 3/4" videocassette
VR 917.1272 088

1/2" videocassette
VR 917.1272 088r

St. Boniface, Manitoba. [Manitoba School Broadcasting Film Production, VT 530 (1971-1978)].

call number 3/4" videocassette
VR 917.1274 S23

1/2" videocassette
VR 917.74 S23r

2. Available from the National Film Board

Havakeen Lunch

27:38 col. 106C 0178 383

Havakeen Lunch is the name of a lunch counter off Highway No. 6 in the Interlake area of Manitoba. Its owners retired after 18 years, leaving behind them a clientele of truckers, farmers, and fishermen who had come to regard the restaurant as an informal social centre.

Nuclear Fuel Waste Research: The Canadian Program

23:42 col. 106C 0179 607

P: Crawley Films Ltd.

The Canadian program for nuclear fuel waste management is explained through interviews with people working inside and outside the nuclear industry and by a visit to the Whiteshell Nuclear Research Establishment, where a long-range used-fuel disposal program is being developed.

Produced for Atomic Energy of Canada, Whiteshell Nuclear Research Establishment.

community: Pinawa

Selkirk of Red River

28:03 b&w 106B 0164 144

D-P: Richard Gilbert

The story of the Red River settlement, now the city of Winnipeg. The pioneer venture of Thomas Douglas, Earl of Selkirk, to establish a colony brought opposition from the North West Company, powerful rival of the Hudson's Bay Company. A fine cast of actors portrays the long-drawn-out dispute.

Some Natives of Churchill

27:20 col. 106C 0173 119

D: Cynthia Scott

Churchill, Manitoba, on the western curve of Hudson Bay, boomed for a while after it became the railhead seaport for the shipment of prairie grain. It also changed the way of life of the native Indian and Eskimo population. "Four levels of government," says one, "and the town's biggest industry the liquor store." In this film, local inhabitants say what they think of the changes and why they decided to stay when others moved on.

The Jews of Winnipeg

27:20 col. 106C 0173 155

D: Bill Davies

Their story begins with the first Jewish settlers who fled European persecution around the turn of the century and founded a Jewish community in Winnipeg. Over the years they developed a strong tradition of scholarship, with estimable contributions to the arts, business, the professions. This film opens at a fashionable hundred-dollar a-plate testimonial dinner in a Winnipeg synagogue, then turns to reminiscences and anecdotes from a wide cross section of people, including TV personality David Steinberg, singer Judy Lander, and alderman Joseph Zuken, Q.C.

The McIntyre Block

20:23 col. 106C 0177 143

D: Bob Lower P: Jerry Krepakevich, Michael Scott

What do a dentist, an organization of religious crusaders, and a clairvoy-ant called "redhead" have in common? Little, except that they were tenants of the McIntyre Block, an office building constructed in 1898, once occupying an important corner of downtown Winnipeg. Every city has its "McIntyre Block" - buildings whose usefulness has long passed and which will disappear eventually under the wrecking ball.

The New Boys

27:20 col. 106C 0174 021

D: John N. Smith

St. John's Cathedral Boys' School, at Selkirk, Manitoba, is the most demanding outdoor school in North America, but it cannot accommodate all the students who would like to enroll. Boys of thirteen to fifteen begin with an initiation tougher than they have ever faced -- paddling canoes through some 500 km of wilderness in two weeks, portaging and camping all the way, learning not only outdoor lore but cooperation and self-confidence.

The New Mayor

38:17 col. 106C 0180 034

D: Derek Mazur, Ian Elkin, Bob Lower

P: Mike McKennirey, Derek Mazur, Michael Scott

When Mayor Stephen Juba of Winnipeg unexpectedly resigned after 21 years, the race for his office was thrown wide open. The two leading contenders were Bill Norrie and Robert Steen. The film shows Norrie and Steen campaigning; then focuses on the winner, Steen, and his assumption of a position which had been held by one person for two decades. The New Mayor is a study of big-city politics, the function of the mayor in that city, and the personal qualities Steen brought to the job. The film is part of the Political Process series which examines the Canadian political system at various levels. (Award: Yorkton).

The Polar Bear Capital of the World

24:02 col. 106C 0178 317

P: James McLean

When the freeze-up is late around Churchill, Manitoba, as many as 200 polar bears may gather in the region, looking for food and waiting for the ice to form. Signs warning "watch for the bears" are posted, and parents caution their children that "a safe polar bear is a distant polar bear!" Specialists from the Canadian Wildlife Service are working to devise ways of steering the fearsome animals from populated areas.

Valley in a River

28:05 b&w 106B 0166 048

D: Ron Kelly P: William Canning

The river is the Red and the valley is near Winnipeg where rising waters have more than once broken through embankments to flood low-lying communities. This film follows the fight against the rampaging river and shows how everyone, from the premier of the province to the youngest volunteer, joins the effort to keep the banks rising higher than the water.

Produced in cooperation with Emergency Planning Canada.

3. Brochures

a) General

Manitoba Vacation Guide 1982-83.

Official Manitoba 1982-83 Highway Map.

Welcome to Manitoba, Canada.

Available from: Travel Manitoba
Department 2001
Winnipeg, Manitoba
R3C 0V8

b) Regional

Fun Country: Free 1982 Tourist Guide, Eastern Region, Manitoba, Canada.

Eastern Manitoba Tourist Association
526 Park Avenue
Box 60
Beausejour, Manitoba
ROE 0C0

Migrate to Manitoba's Interlake

Interlake Tourist Association
Telephone: 1-(204)-376-5165

Northern Manitoba Travel Guide.

Tourism, Manitoba, North of 53
Box 1230
Thompson, Manitoba
R8N 1P1

The Pembina Valley Travel Guide

Tourism Manitoba, Pembina Valley
Box 1271
Morden, Manitoba
ROG 1J0

Travel Guide

Tourism Manitoba, Parkland Region
P.O. Box 534
Dauphin, Manitoba
R7N 2Y3

c) Local

Altona

Altona Chamber of Commerce
Box 329
Altona, Manitoba
ROG 0B0

Ashern Manitoba

Ashern Chamber of Commerce
Ashern, Manitoba
ROC OEO

Manitoba Agricultural Museum Inc. Visitor's Handbook

Manitoba Agricultural Museum Inc.
P.O. Box 10
Austin, Manitoba
ROH OCO

International Peace Garden

Superintendent
P.O. Box 419
Boissevain, Manitoba
ROK OEO

Brandon Life

Civic Administration Building
Brandon, Manitoba

Telephone: (204) 728-2278

Brandon: An Architectural Walking Tour

Dept. of Cultural Affairs and
Historical Resources
Manitoba Government
Legislative Building
Winnipeg, Manitoba
R3C OV8

Carman

Chamber of Commerce
Carman, Manitoba
ROG OJO

Welcome to Dauphin: The Friendly Town of Progress and Beauty

Dauphin Chamber of Commerce
21 - 2nd Avenue N.W.
Dauphin, Manitoba
R7N 1H1

The Gateway Stopping Place Museum: Emerson, Manitoba, Canada

Emerson Chamber of Commerce
Emerson, Manitoba
ROA 0L0

Come North to Flin Flon

Flin Flon Tourist Bureau
Box 806
Flin Flon, Manitoba
R8A 1N6

Telephone: (204) 687-5932

Gimli: Land of the Vikings

The Gimli Chamber of Commerce
Gimli, Manitoba
ROC 1B0

Grand Beach Country

Eastern Manitoba Tourist Association
526 Park Avenue
Box 60
Beausejour, Manitoba
ROE 0C0

Sure 'n all o' the folks in Killarney, Manitoba are certain to give you a foine welcome

Telephone: (204) 523-7247

Welcome to Lac Du Bonnet

Lac Du Bonnet District Chamber of Commerce
Lac Du Bonnet, Manitoba
ROE 1A0

Visit Leaf Rapids: North of 53

Leaf Rapids Chamber of Commerce
P.O. Box 26
Leaf Rapids, Manitoba
ROB 1W0

Telephone: (204) 473-2994 or 473-8240

Minnedosa Centennial '83

Town of Minnedosa
Box 803
Minnedosa, Manitoba
ROJ 1E0

Morden, Manitoba

Morden Chamber of Commerce
Stephen and Eighth Street
Morden, Manitoba
ROG 1J0

Fort La Reine Museum and Pioneer Village: Portage la Prairie, Manitoba

Portage la Prairie Chamber of Commerce
170 Saskatchewan Avenue W.
Portage la Prairie, Manitoba, R1N 0M1

Selkirk, Manitoba

Selkirk Chamber of Commerce
P.O. Box 89
Selkirk, Manitoba
R1A 2B1

Hillcrest Museum "The Museum of the Souris Plains"

Hillcrest Museum
Souris, Manitoba
ROK 2C0

Mennonite Village Museum, Steinbach, Manitoba, Canada

Mennonite Village Museum (Canada) Inc.
P.O. Box 1136
Steinbach, Manitoba
ROA 2A0

Swan River: Gateway to the North

Swan River Chamber of Commerce
Swan River, Manitoba
ROL 1Z0

Come to The Pas for a Vacation or Forever

The Pas and District Chamber of Commerce
P.O. Box 996
The Pas, Manitoba
R9A 1L1

Thompson Mini Map

Thompson Chamber of Commerce
110 Evergreen Place
Thompson, Manitoba

Virden: Oil Capital of Manitoba

Virden Chamber of Commerce
Virden, Manitoba
ROM 2C0

BEST COPY AVAILABLE

Echange Manitoba Exchange
FORMULE D'APPLICATION FORM

SECTION 1 — GROUP INFORMATION/RENSEIGNEMENTS DE GROUPE

1. YOUR GROUP/VOTRE GROUPE

School/école:

Address/adresse:

Teacher/professeur:

Telephone No./n° de téléphone:

School/école _____ Residence/domicile _____

2. TWIN GROUP/GROUPE CORRESPONDANT

School/école:

Address/adresse:

Teacher/professeur:

Telephone No./n° de téléphone:

School/école _____ Residence/domicile _____

3. INDICATE IF:

this is a one-way exchange (i.e. group travels **only**; the other hosts only)

☐ Yes/oui ☐ No/non

PRIÈRE D'INDIQUER:

s'il s'agit d'un échange unilateral (autrement dit, si un **seul** des groupes effectue un voyage, le groupe correspondant agissant à titre d'hôte seulement)

4. LIST OF PARTICIPANTS IN YOUR GROUP/LISTE DES PARTICIPANTS DE VOTRE GROUPE

	Name/nom	Date of birth/ date de naissance	Address/adresse
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			

MG-98/7

Name/nom	Date of birth/ date de naissance	Address/adresse
19.		
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		
31.		
32.		
33.		
34.		
35.		

ESCORTS/ACCOMPAGNATEURS

Name/nom	Address/adresse

SECTION 2 — ACTIVITIES/ACTIVITÉS

5. DESCRIBE ALL THE ACTIVITIES UNDERTAKEN BY THE INDIVIDUALS AND THE GROUP TO PREPARE FOR THE EXCHANGE/TRIP.

a) Correspondence and exchange of information:

b) Research: on the two communities:

c) Research: on areas and/or subject matter directly related to exchange/trip activities:

d) Community involvement:

VEUILLEZ DÉCRIRE TOUTES LES ACTIVITÉS MENÉES INDIVIDUELLEMENT OU COLLECTIVEMENT EN VUE DE PRÉPARER L'ÉCHANGE/LE VOYAGE.

a) Échange de correspondance et de renseignements:

b) Recherches: sur les deux communautés:

c) Recherches: sur les domaines ou questions se rapportant directement à l'échange/au voyage:

d) Efforts déployés au sein de la communauté:

6. DESCRIBE ALL THE ACTIVITIES THAT ARE PLANNED TO TAKE PLACE AFTER THE EXCHANGE.

(This should include:

a) post exchange group meetings

b) an evaluation process that should lead to a final group report

c) presentations to the community.)

DÉCRIRE TOUTES LES ACTIVITÉS QUI DOIVENT AVOIR LIEU APRÈS L'ÉCHANGE.

(Elles devraient comprendre:

a) réunions du groupe

b) évaluation en vue de la rédaction d'un rapport final

c) comptes rendus à l'échelle locale.)

7. DESCRIBE THE PROGRAMME OF ACTIVITIES ORGANIZED FOR YOUR GROUP'S VISIT TO THE OTHER COMMUNITY.

Indicate how these activities relate to the overall learning experience

DÉCRIRE LES ACTIVITÉS ORGANISÉES EN VUE DE LA VISITE DE VOTRE GROUPE DANS L'AUTRE COMMUNAUTÉ.

Indiquer dans quelle mesure ces activités sont instructives.

Day/Jour	DESCRIPTION	PURPOSE/OBJET
1.	A.M./MATINÉE	
	P.M./APRÈS-MIDI	
	EVENING/SOIRÉE	
2.	A.M./MATINÉE	
	P.M./APRÈS-MIDI	
	EVENING/SOIRÉE	

Day/ Jour	DESCRIPTION	PURPOSE/OBJET
3.	A.M./MATINÉE	
	P.M./APRÈS-MIDI	
	EVENING/SOIRÉE	
4.	A.M./MATINÉE	
	P.M./APRÈS-MIDI	
	EVENING/SOIRÉE	

SECTION 3 — ADMINISTRATION

8. NUMBER OF PARTICIPANTS IN YOUR GROUP

(not including escorts)

_____

NOMBRE DE PARTICIPANTS CONSTITUANT VOTRE GROUPE

(excluant les accompagnateurs)

_____

9. PROPOSED TRAVEL DATES/DATES DE VOYAGE PROPOSÉES

(Your group/votre groupe)

Departure/départ: _____

Return/retour: _____

(Twin group/groupe correspondant)

Departure/départ: _____

Return/retour: _____

10. DISTANCE TRAVELLED/DISTANCES PARCOURUES (km)

(YOUR GROUP ONLY)

_____

(VOTRE GROUPE SEULEMENT)

_____

11. I, the undersigned, having completed this form, certify that the information given by me is true and complete. I have obtained all necessary permissions from parents or guardians of participants. I also certify, to the best of my knowledge, that the above named participants are eligible according to the "Criteria" outlined in the Manitoba Exchange binder.

Je, soussigné(e), ayant rempli cette formule, certifie que les déclarations faites à moi sont exactes et complètes. J'ai obtenu toutes les permissions nécessaires des parents ou tuteurs des participants. Je certifie en plus qu'au meilleur de ma connaissance, les participants susnommés sont admissibles, compte tenu des conditions exposées dans les critères dans la trousse d'Échange Manitoba.

DATE D/j M/m Y/a

SIGNATURE

TEACHER/PROFESSEUR

DATE D/j M/m Y/a

SIGNATURE

PRINCIPAL/DIRECTEUR

DATE D/j M/m Y/a

SIGNATURE

SUPERINTENDENT/DIRECTEUR-GÉNÉRAL

12.

FOR DEPARTMENTAL USE ONLY/RÉSERVÉ À L'USAGE DU MINISTÈRE

_____ x _____ = $_____

(No. of pupils/nombre d'élèves) (Rate per pupil/taux par élève)

13. DEADLINE /DATE LIMITE

(Your application form must be submitted on or before January 31st, 1983.) (Vous devez remettre votre formule d'application au plus tard le 31 janvier 1983.

14. GRANTS/OCTROIS

A grant will be provided based on the following table for all approved trips/les octrois seront alloués selon l'échelle suivante pour tout projet approuvé.

Category/catégorie	Total Kilometers Total de kilomètres (Round Trip) (Aller-retour)	Grant/Pupil Octroi/élève
A	200 or Less ou moins	$ 3.00
B	201 - 600	15.00
C	601 - 1000	27.00
D	1001 - 1400	39.00
E	1401 and over et plus	51.00

1. Application forms will be approved on a first come first served basis./Les demandes seront approuvées, premier venu, premier servi.
2. All application forms must be received by January 31, 1983./Toutes les formules d'application doivent être soumises avant le 31 janvier, 1983.
3. An initial payment based on the total grant for the division will be made as soon as possible after the closing date for applications. School Divisions will be required to submit a report of actual cost on a trip basis and the grant will be the lesser of the initial payment or the actual cost./Un premier versement basé sur l'octroi total pour toute la commission scolaire sera faite le plus tôt possible après la date d'échéance. Les commissions scolaires devront soumettre un rapport du coût réel.

15. SEND TO: /ENVOYER À:

MR. L.A. FLOYDE
DIRECTOR
DEPARTMENT ADMINISTRATIVE
SUPPORT SERVICES
507-1181 PORTAGE AVENUE
WINNIPEG, MANITOBA
R3G 0T3
TELEPHONE: (204) 786-0340

MONSIEUR L.A. FLOYDE
DIRECTEUR
SERVICES D'APPUI ADMINISTRATIFS
DU MINISTÈRE
507-1181, AVENUE PORTAGE
WINNIPEG, MANITOBA
R3G 0T3
TÉLÉPHONE: (204) 786-0340